

CLAYWOOD PARK

Public Service District

Board Meeting Agenda

November 13, 2012

Call Meeting to Order:

Sign minutes and initial disbursements:

Questions / comments from the public:

Old Business:

- Status of Projects
 1. Riser Ridge / Laurel Fork Water line Extension:
 2. Newark Area Sewer:
- Division of Highways, Volcano Road Slip Repair Agreement

New Business: None at this time

Miscellaneous:

- District operational report

Adjourn Meeting:

CLAYWOOD PARK PUBLIC SERVICE DISTRICT
P.O. BOX 127
PARKERSBURG, WV 26102

November 13, 2012

TIME: 6:00P.M.

PLACE: Claywood Park PSD Business Office, 594 Davisville Road, Davisville, WV 26142

BOARD MEMBERS ATTENDING: Mike Miller, Chairman, Edna Summers, Member, C. Randall Law, Secretary / Treasurer

OTHERS IN ATTENDANCE: Todd Grinstead, General Manager, Shayne Brabham, Asst. Manager.

Michael A. Miller, Chairman, presided. The Chairman called the meeting to order.

Chairman Miller asked if there were no objections, the Board would dispense with the reading of the minutes from the previous meeting. Since there were no objections, Chairman Miller stated he would turn the meeting over to Todd Grinstead, General Manager of the District

Disbursements: The September 2012 and October 2012 disbursements, accounts payable and receivables were reviewed and initialed by all commissioners.

Questions and Comments from the Public: Donna Ingraham an employee of the District presented to the Board and General Manager a letter of resignation announcing that she will retire effective December 15, 2012. The Board thanked Donna for her over 16 years of service and dedication, and wished her a long and enjoyable retirement.

Old Business:

Riser Ridge Laurel Fork Water Extension Project: Mr. Grinstead presented to the Board requisition No.20 in the amount of \$11,511.55. A motion made by Commissioner Law and seconded by Commissioner Miller passed unanimously.

Mr. Grinstead presented to the Board an agreement that was review and approved by Steve Hardman Attorney for the District between the PSD and the WV Division of Highways for the slip repair located on Volcano Road. A motion to accept made by Commissioner Law and seconded by Commissioner Summers passed unanimously.

Newark Area Sewer System Project: Mr. Grinstead reported that Right of way documents will soon be ready. There was nothing else to report at this time.

New Business: There was no new business.

Miscellaneous:

Shayne Brabham, Asst. Manager, reported the District had installed 0 new water taps and repaired 3 main line leaks and 3 service line leaks in October, 2012.

November 13, 2012

The date of the next regular meeting was set for 6:00 PM, Tuesday, December 4, 2012 at the District's business office.

Chairman Miller asked if there were any further business to come before the Board. A motion made by Commissioner Law and seconded by Commissioner Summers passed unanimously and the meeting was adjourned at 6:42 PM.

Michael A. Miller, Chairman

C. Randall Law, Secretary / Treasurer

Edna Summers, Member

DRAFT

CENTRAL BOAZ

Public Service District

PUBLIC NOTICE

The Central Boaz Public Service District will hold a regular monthly meeting on **Tuesday, November 20, 2012 at 6:00 pm** in the **Central Boaz Vacuum Station** located on River Road in Boaz. The public is invited to attend.

AGENDA:

1. Call Meeting to Order
2. Review minutes from last meeting
3. Monthly expenditures of water and sewer systems
4. Operational status of water and sewer systems
5. Old business
6. New business
 - Water project update
 - Ray Keith property/Jamie Spears

Next regular meeting date to be determined at this meeting

CENTRAL BOAZ

Public Service District

CONFIRMATION OF MONTHLY MEETING HELD

The Commissioners of the Central Boaz Public Service District met as follows:

Date 11-20-12

Time 6⁵⁵ PM

Location Boaz Pump Station

The Following Commissioners were in attendance :

Paul Tingle Paul Tingle

LARRY HOFFMAN Larry Hoffmann

James Deem James Deem

The Following Items were discussed:

Motion to approve Reg. #5 \$185,385.70 Passed UNANIMOUS
by James 2nd-Paul

Motion to approve change order #2 by James 2nd-Paul Passed UNANIMOUS
time extension due to storm in July

Motion to give 12' R.O.W parallel to Ohio River to cross
waste treatment property to Jamie Spears
by James 2nd-Paul Passed UNANIMOUS

Motion to GRANT use of R.O.W across RR Tracks and on to
R.O.W parallel to Ohio River to Jamie Spears fill
otherwise altered by board of Commissioners
by James 2nd-Paul Passed UNANIMOUS

The meeting adjourned at 6⁵⁵ PM (time).

Signed: Paul Tingle, Commission Secretary

NOV 20, 2012

Attending: Paul Tingler - LARRY HOFFMAN
 James Deon - Todd Grinstead
 Ray Kieth - Jamie Spears

Reviewed: Oct minutes - water/sewer finances

Todd: System OK.

- Fire Hydrants activated
- Discussed AIR IN LINE
- Tank on site, line ran to tank
- * Presented Requisition #5 \$185,385.70
^{To Approve}
 Motion - James 2nd - Paul UNANIMOUS passed
- * Presented Change order #2 Time extension due to storm
^{To Approve}
 Motion - James 2nd - Paul UNANIMOUS passed

new: Kieth & Spears property sale

- X Motion to give 12' R.O.W Parallel to Ohio River
 to cross wastewater treatment property
 by - James 2nd - Paul UNANIMOUS passed
- * Motion to Grant use R.O.W across RR tracks and on to
 R.O.W parallel to Ohio River to Jamie Spears till
 otherwise altered by board of commissioners.
 by - James 2nd - Paul UNANIMOUS passed

Todd Reported bicycle accident will go to court
 next meeting Dec 18

Meeting adjourned 6:55 PM

Paul Tingler
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