

CENTRAL BOAZ PUBLIC SERVICE DISTRICT  
P.O.BOX 127  
PARKERSBURG, WV 26102

DATE: March 19, 2013

TIME: 6:00P.M.

PLACE: Central Boaz PSD Vacuum Station, River Road, Boaz, WV

BOARD MEMBERS ATTENDING: Paul Tingler, Chairman, Larry Hoffmann, Secretary / Treasurer  
James Deem, Member.

OTHERS IN ATTENDANCE: Todd Grinstead, General Manager.

Paul Tingler, Chairman, presided. The Chairman called the meeting to order.

Secretary Larry Hoffmann read the minutes from the previous meeting. Chairman Tingler asks for any comments or corrections, hearing none the minutes will stand as presented.

**Disbursements:** The February 2013 disbursements, accounts payable and receivables were reviewed and initialed by all commissioners.

**Questions and Comments from the Public:** There were none.

**Old Business:**

***Water System Improvement Project:*** Mr. Grinstead presented to the Board Certificate of substantial completion for Contract No.1, a motion to sign the document made by Commissioner Hoffmann and seconded by Commissioner Deem passed unanimously.

Mr. Grinstead presented to the Board Certificate of substantial completion for Contract No.2, a motion to sign the document made by Commissioner Deem and seconded by Commissioner Hoffmann passed unanimously.

***Sewage Plant Upgrade and Central Sewer Extension:*** Mr. Grinstead reported there is nothing at this time to report to the Board.

**New Business:** Nothing at this time.

March 19, 2013

**Miscellaneous:**

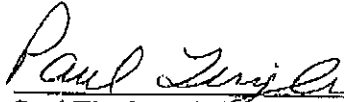
Mr. Grinstead reported that the District operation is doing well.

Mr. Grinstead presented to the Board a Check Acceptance Policy stating "The District will not accept payment via check for an account that has had two return checks for insufficient funds within the past twelve months", a motion made by Commissioner Deem and seconded by Commissioner Hoffmann passed unanimously.


Mr. Grinstead reported to the Board that an operator in training will be added to the sewer operations.

The date of the next regular meeting was set for 6:00 PM, Tuesday, April 16, 2013 at the Vacuum Station, River Road, Boaz, WV

Chairman Tingler asked if there were any further business to come before the Board. A motion made by Commissioner Tingler and seconded by Commissioner Hoffmann passed unanimously and the meeting was adjourned at 6:22 PM.



Paul Tingler, Chairman

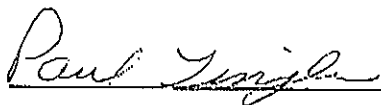
  
Larry Hoffmann, Secretary / Treasurer  
James Deem, Member

## *Central Boaz Public Service District*

### *Check Acceptance Policy*

The District will not accept payment via check for an account that has had two return checks for insufficient funds within the past twelve months.

This Policy duly adopted by a quorum vote at the regularly scheduled Board meeting of the Claywood Park Public Service District held March 12, 2013.



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Paul Tingler, Chairman