

Board Meeting Agenda

July 21, 2015

Call Meeting to Order:

Reading and approval of the minutes:

Approval of the meeting agenda:

Review & Initial disbursements:

Questions / comments from the public:

Old Business:

- Status of Projects
 - Sewer System Upgrade and Central Extension
- Sewer rate review status.

New Business: (Nothing at this time)

Miscellaneous:

- 2013 / 2014 Audit Representation Letter to Lowe & Assoc.
- 2013 / 2014 Audit Management Letter to Lowe & Assoc
- 2014 / 2015 Audit Engagement Letter Lowe & Assoc.
- June 2015 system operational report
- Set Date and Time for August 2015 Board Meeting

Adjourn Meeting:

CENTRAL BOAZ PUBLIC SERVICE DISTRICT
P.O.BOX 127
PARKERSBURG, WV 26102

DATE: July 21, 2015

TIME: 4:00P.M.

PLACE: Central Boaz PSD Vacuum Station, River Road, Boaz, WV

BOARD MEMBERS ATTENDING: Paul Tingler, Chairman, James Deem Secretary / Treasurer, Larry Hoffmann, Member.

OTHERS IN ATTENDANCE: Todd Grinstead, General Manager.

Chairman, Tingler called the meeting to order.

Secretary James Deem read the minutes from the previous meeting. Chairman Tingler asks for any comments or corrections. A motion to accept the minutes as amended was made by Commissioner Hoffmann and seconded by Commissioner Deem Motion passed unanimously.

Chairman Tingler asked for a motion to approve and accept the meeting agenda. A motion made by Commissioner Deem and seconded by Commissioner Hoffmann passed unanimously.

Disbursements: The July 2015 disbursements, accounts payable and receivables were reviewed and initialed by all commissioners.

Questions and Comments from the Public: There were none.

Old Business:

Sewage Plant Upgrade and Central Sewer Extension: Mr. Grinstead reported that right of way acquisitions are progressing. Cerrone Assoc. is working on finalizing design.

Sewage Rate Review: Mr. Grinstead reported that the recommended decision from the PSC regarding the two rates steps is now final.

New Business: Nothing at this time

Miscellaneous:

Mr. Grinstead presented to the Board the audit representation letter for the 2013 / 2014 Fiscal year. A motion made to approve by Commissioner Hoffmann and seconded by Commissioner Deem passed unanimously.

Mr. Grinstead presented to the Board the audit management letter for the 2013 / 2014 Fiscal year.

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Miscellaneous: (Continued)

Mr. Grinstead presented to the Board an engagement proposal from Lowe & Associates for the 2014 / 2015 Fiscal year audit. A motion made to approve by Commissioner Deem and seconded by Commissioner Hoffmann passed unanimously.

Mr. Grinstead reported the water and sewer systems are operating as normal.

The date of the next regular meeting was set for 4:00 PM, Tuesday August 19, 2015 at the Vacuum Station, River Road, Boaz, WV

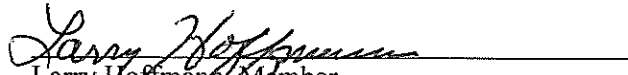
Chairman, Tingler asked if there were any further business to come before the Board. A motion made by Commissioner Deem and seconded by Commissioner Hoffmann to adjourn passed unanimously and the meeting was adjourned at 4:26 PM.



Paul Tingler, Chairman



James Deem, Secretary / Treasurer



Larry Hoffmann, Member