

## **Board Meeting Agenda**

July 19, 2016  
4:00 p.m.

### ***Call Meeting to Order:***

### ***Reading and approval of the minutes:***

### ***Approval of the meeting agenda:***

### ***Review & Initial disbursements:***

### ***Questions / comments from the public:***

### ***Old Business:***

- *Status of Projects*
  - Sewer System Upgrade and Central Extension
- *Sewer Bond Deficiencies:* (\$3,862.87)
- *Sewer Rate Adjustment.* Review and approve Stipulated Agreement with the WV Public Service Commission.
- Update of status of Vienna water filters (C8).

### ***New Business:*** Review of water rates.

### ***Miscellaneous:***

- June 2016 system operational report.
- Wastewater Operating Budget Approval

***Set Next Meeting Date:*** August 16, 2016 @ 4:00 p.m.

### ***Adjourn Meeting:***

594 Davisville Rd. ♦ Davisville, WV 26142  
P.O. Box 127 ♦ Parkersburg, WV 26102  
Phone: 304-422-6042 ♦ Fax 304-422-4014  
Email: [cboaz@woodpsd.org](mailto:cboaz@woodpsd.org) ♦ [www.woodpsd.org](http://www.woodpsd.org)

CENTRAL BOAZ PUBLIC SERVICE DISTRICT  
P.O.BOX 127  
PARKERSBURG, WV 26102

BOARD OF COMMISSIONERS MEETING

DATE: July 19, 2016

TIME: 4:00 P.M.

PLACE: Central Boaz PSD Vacuum Station, River Road, Boaz, WV

BOARD MEMBERS ATTENDING: Paul Tingler, Chairman, James Deem, Secretary / Treasurer, Larry Hoffmann, Member.

OTHERS IN ATTENDANCE: Todd Grinstead, General Manager.

Chairman, Tingler called the meeting to order.

Secretary Deem read the minutes from the previous meeting. Chairman Tingler asks for any comments or corrections. A motion to accept the minutes as presented was made by Commissioner Hoffmann and seconded by Commissioner Deem Motion passed unanimously.

Chairman Tingler asked for a motion to approve and accept the meeting agenda. A motion made by Commissioner Hoffmann and seconded by Commissioner Deem passed unanimously.

**Disbursements:** The June 2016 disbursements, accounts payable and receivables were reviewed and initialed by all commissioners.

**Questions and Comments from the Public:** There were none.

**Old Business:**

***Sewage Plant Upgrade and Central Sewer Extension:*** Mr. Grinstead reported to the Board that Cerrone Assoc. are continuing to obtain rights of ways.

***Sewer Bond Deficiencies:*** Mr. Grinstead reported that the Sewer Bond deficiency is down to \$3,862.87

***Sewer Rate Adjustment:*** Mr. Grinstead presented the Board with a Joint Stipulation and settlement agreement between the District and the Public Service Commission. After review and discussion a motion made by Commissioner Deem and seconded by Commissioner Hoffmann to approve the agreement passed unanimously.

***Vienna Water Status:*** Mr. Grinstead reported that the City of Vienna expects to have their carbon filters on line sometime in late July 2016.

**New Business:** Review of water rates. After discussion a motion made by Commissioner Hoffmann and seconded by Commissioner Deem to move forward with filing for a Rule 19-A rate review with the Public Service Commission passed unanimously.

July 19, 2016

**Miscellaneous:**

Mr. Grinstead reported the water and sewer systems are operating as normal.

Mr. Grinstead presented to the board the fiscal year 2016 / 2017 Wastewater operating budget. A motion made by Commissioner Deem and seconded by Commissioner Hoffmann to approve the budget as presented passed unanimously.

Mr. Grinstead presented the Board with a contract of lease with the State of West Virginia, Department of Administration, Real Estate Division to continue the lease of the air monitoring site located at the wastewater property.

Next meeting will be held on August 16, 2016 at 4:00 pm at the Vacuum Station, River Road, Boaz, WV

Chairman, Tingler asked if there were any further business to come before the Board. A motion made by Commissioner Deem and seconded by Commissioner Tingler to adjourn passed unanimously and the meeting was adjourned at 4:37 PM.

  
\_\_\_\_\_  
Paul Tingler, Chairman

  
\_\_\_\_\_  
James Deem, Secretary / Treasurer

  
\_\_\_\_\_  
Larry Hoffmann, Member