

**Board Meeting Agenda**

January 15, 2018  
4:00 p.m.

***Call Meeting to Order:***

***Reading and approval of the minutes:***

***Approval of the meeting agenda:***

***Review & Initial disbursements:***

***Annual Election of Officers:***

***Questions / comments from the public:***

***Old Business:***

- *Status of Projects*
  - Sewer System Upgrade and Central Extension.
    - ✓ Review and Consider Approval of Drawdown No.6
    - ✓ Receive Progress Report.

***New Business: Nothing at this time***

***Miscellaneous:***

- December 2017 system operational report.

***Set Next Meeting Date:*** February 20, 2018 @ 4:00 pm

***Adjourn Meeting:***

CENTRAL BOAZ PUBLIC SERVICE DISTRICT  
P.O.BOX 127  
PARKERSBURG, WV 26102

BOARD OF COMMISSIONERS MEETING

DATE: January 16, 2018

TIME: 4:00 P.M.

PLACE: Central Boaz PSD Vacuum Station, River Road, Boaz, WV

BOARD MEMBERS ATTENDING: Paul Tingler, Chairman, James Deem, Secretary / Treasurer, Larry Hoffmann, Member.

OTHERS IN ATTENDANCE: Todd Grinstead, General Manager. Luke Peters with the Mid-Ohio Valley Regional Council (MOVRC).

Chairman, Tingler called the meeting to order.

Secretary Deem read the minutes from the previous meeting. Chairman Tingler asks for any comments or corrections. A motion to accept the minutes as presented was made by Commissioner Deem and seconded by Commissioner Hoffmann, Motion passed unanimously.

Chairman Tingler asked for a motion to approve and accept the meeting agenda. A motion made by Commissioner Hoffmann and seconded by Commissioner Deem passed unanimously.

**Annual Election of officers:** Commissioner Deem made a motion, seconded by Commissioner Hoffmann, to nominate Paul Tingler as Chairman. The motion carried unanimously.

Commissioner Hoffmann made a motion, seconded by Commissioner Deem, to nominate Commissioner Deem as Secretary / Treasurer. The motion carried unanimously.

**Disbursements:** The December 2017 disbursements, were reviewed and initialed by all commissioners.

**Questions and Comments from the Public:** There were none.

**Old Business:**

***Sewage Plant Upgrade and Central Sewer Extension:*** Mr. Grinstead reported that both line contractor and plant contractor is making good progress.

Luke Peters presented the Board for review and consideration for approval of Drawdown No.6 for \$406,127.39. A motion made by Commissioner Deem and seconded by Commissioner Hoffmann, to approve passed unanimously.

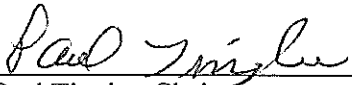
**New Business:** There were none.

**Miscellaneous:** Mr. Grinstead reported the water and sewer systems are operating as normal.

After discussion, Commissioner Huffman made a motion to have General Manager Grinstead contact the District's accountant, for a recommendation and cost estimate of perusing a water project to replace all water meters and adjust the going level water rates. The motion was seconded by Commissioner Deem, Motion passed unanimously.

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Chairman Tingler asked if there were any further business to come before the Board. A motion made by Commissioner Deem and seconded by Commissioner Hoffmann to adjourn passed unanimously and the meeting was adjourned at 4:47 PM.

  
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Paul Tingler, Chairman

  
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James Deem, Secretary / Treasurer

  
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Larry Hoffmann, Member