

Board Meeting Agenda

February 25, 2020
4:00 p.m.

Call Meeting to Order:

Reading and approval of the minutes:

Approval of the meeting agenda:

Review & Initial disbursements:

Questions / comments from the public:

Old Business:

- *Status of Projects*
 - Sewer System Upgrade and Central Extension: Receive Report
 - Review and consider for approval Bowles Rice Engagement Letter
 - Review and consider for approval drawdown for Legal Invoices
 - Review and consider for approval drawdown for Sewage Sampler shipping reimbursement

Water Rate Review: Receive Report

New Business: Nothing at this time

Miscellaneous: Review and consider for approval lease agreement for DEP Air Quality Monitoring

Review and Consider (Claywood Park PSD) Field Service Equipment Agreement

Review and Consider approval revised language cross connection/backflow policy

Receive January 2020 system operational report.

Set Next Meeting Date: (March 17, 2020 @ 4:00 pm) ***Adjourn Meeting:***

CENTRAL BOAZ PUBLIC SERVICE DISTRICT
P.O.BOX 127
PARKERSBURG, WV 26102

BOARD OF COMMISSIONERS MEETING

DATE: February 25, 2020

TIME: 4:00 P.M.

PLACE: Central Boaz PSD Vacuum Station, River Road, Boaz, WV

BOARD MEMBERS ATTENDING: Paul Tingler, Chairman, James Deem, Secretary / Treasurer

OTHERS IN ATTENDANCE: Shayne Brabham, General Manager, AJ Allen, Assistant Manager, Luke Peters, MOVRC

Chairman, Tingler called the meeting to order.

Secretary Deem read the minutes from the previous meeting. Chairman Tingler asks for any comments or corrections. A motion to accept the minutes as presented was made by Commissioner Deem and seconded by Chairman Tingler, Motion passed unanimously.

Chairman Tingler asked for a motion to approve and accept the meeting agenda. A motion made by Commissioner Deem and seconded by Chairman Tingler, passed unanimously.

Disbursements: The January 2020 disbursements, were reviewed and initialed by all commissioners.

Questions and Comments from the Public: There were none.

Old Business:

Sewage Plant Upgrade and Central Sewer Extension: Luke Peters, MOVRC presented to the board for consideration and approval an amendment to engagement letter from Bowles Rice attorneys at law for increase legal fees for eminent domain related expenses. A motion to approve was made by commissioner Deem and seconded by Chairman Tingler, passed unanimously.

Luke Peters, MOVRC presented to the board for consideration and approval drawdown #23 for legal related invoices and district reimbursements for equipment purchases shipping related charges.

Water Rate Review: Mr. Allen reported that the 19A has been filed with the PSC and an interim rate has been established effective immediately for rate relief. The PSC will be reviewing the financials in the upcoming weeks to begin on the new rate tariff.

New Business: There were none.

Miscellaneous: Mr. Brabham presented to the board for consideration and approval for a 5-year lease with WV DEP in the amount of \$240 annually for an air quality monitoring station located at the WWTP. A motion to approve was made by Commissioner Deem and seconded by Chairman Tingler, passed unanimously.

Mr. Brabham presented to the board for approval a utility construction agreement between Claywood Park and Central Boaz for Excavator/Equipment owned by Claywood Park when used and working on behalf of Central Boaz, to be charged at an hourly rate of \$100.00. After a brief discussion, a motion to approve was made by commissioner Deem and seconded by Chairman Tingler, passed unanimously.

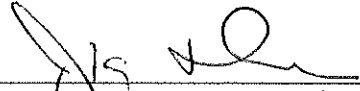
Mr. Brabham presented to the board for approval, revised language required by the WV Health Department to its existing backflow/cross connection policy. A motion to approve was made by commissioner Deem and seconded by Chairman Tingler, passed unanimously.

Mr. Brabham reported the water and sewage systems are operating as normal.

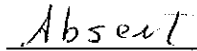
Chairman Tingler asked if there were any further business to come before the Board. A motion made by Commissioner Deem and seconded by Chairman Tingler to adjourn passed unanimously and the meeting was adjourned at 4:39 PM.



Paul Tingler, Chairman



James Deem, Secretary / Treasurer



Larry Hoffmann, Member