

Board Meeting Agenda

June 16, 2020
4:00 p.m.

Call Meeting to Order:

Reading and approval of the minutes:

Approval of the meeting agenda:

Review & Initial disbursements:

Questions / comments from the public:

Old Business:

- *Status of Projects*
- Sewer System Upgrade and Central Extension: Nothing at this time
- Water Rate Review: Receive Report

New Business: Nothing at this time

Miscellaneous:

Review and approve 2020/2021 Water System Operating Budget ✓

Review and approve 2020/2021 Sewer System Operating Budget

Review and approve engagement letters Bennett & Dobbins

Receive May 2020 system operational report.

Set Next Meeting Date: (July 14, 2020 @ 4:00 pm)

Adjourn Meeting:

CENTRAL BOAZ PUBLIC SERVICE DISTRICT
P.O.BOX 127
PARKERSBURG, WV 26102

BOARD OF COMMISSIONERS MEETING

DATE: June 16, 2020

TIME: 4:00 P.M.

PLACE: Central Boaz PSD Vacuum Station, River Road, Boaz, WV

BOARD MEMBERS ATTENDING: Paul Tingler, Chairman, James Deem, Secretary / Treasurer. Larry Hoffman, member.

OTHERS IN ATTENDANCE: Shayne Brabham, General Manager, AJ Allen, Assistant Manager

Chairman, Tingler called the meeting to order.

Secretary Deem read the minutes from the previous meeting. Chairman Tingler asks for any comments or corrections. A motion to accept the minutes as presented was made by Commissioner Hoffman and seconded by Commissioner Deem, Motion passed unanimously.

Chairman Tingler asked for a motion to approve and accept the meeting agenda. A motion made by Commissioner Hoffman and seconded by Commissioner Deem passed unanimously.

Disbursements: The May 2020 disbursements, were reviewed and initialed by all commissioners.

Questions and Comments from the Public: There were none.

Old Business:

Sewage Plant Upgrade and Central Sewer Extension: Nothing at this time

Water Rate Review: Mr. Allen reported the PSC staff recommended rates have been published for comment period and anticipates the rates will become effective by the July billing period.

New Business: There were none.

Miscellaneous: Mr. Brabham presented to the board for approval the 2020/2021 water system operating budget. A motion to accept was made by commissioner Hoffman and seconded by commissioner Deem passed unanimously.

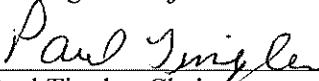
Mr. Brabham presented to the board for approval the 2020/2021 sewer system operating budget. A motion to accept was made by commissioner Deem and seconded by commissioner Hoffman passed unanimously.

Mr. Brabham presented to the board for approval an engagement letter from Bennett & Dobbins, PLLC to perform financial statements for the 2020 audit in the amount of \$3650.00. A motion to accept was made by commissioner Hoffman and seconded by commissioner Deem passed unanimously.

Mr. Brabham presented to the board for approval an engagement letter from Bennett & Dobbins, PLLC to prepare and submit the 2020 PSC Annual Report in the amount of \$1050.00. A motion to accept was made by commissioner Hoffman and seconded by commissioner Deem passed unanimously.

Mr. Brabham reported that the water and sewer system was running as normal


Chairman Tingler asked if there were any further business to come before the Board. A motion made by Commissioner Deem and seconded by Commissioner Hoffman to adjourn passed unanimously and the meeting was adjourned at 4:27 PM.



Paul Tingler, Chairman



James Deem, Secretary / Treasurer



Larry Hoffmann, Member