

**Board Meeting Agenda**

July 19, 2022  
4:00 p.m.

***Call Meeting to Order:***

***Reading and approval of the minutes:***

***Approval of the meeting agenda:***

***Review & Initial disbursements:***

***Questions / comments from the public:***

***Old Business:***

Nothing at this time

***New Business:***

Nothing at this time

***Miscellaneous:***

Review and Approve Engagement Letters, Bennett & Dobbins

Receive Monthly System Operations Report

***Set Next Meeting Date:*** (August 16, 2022 @ 4:00 pm)

***Adjourn Meeting:***

CENTRAL BOAZ PUBLIC SERVICE DISTRICT  
P.O.BOX 127  
PARKERSBURG, WV 26102

BOARD OF COMMISSIONERS MEETING

DATE: July 19, 2022

TIME: 4:00 P.M.

PLACE: Central Boaz PSD Vacuum Station, River Road, Boaz, WV

BOARD MEMBERS ATTENDING: Paul Tingler, Chairman and Larry Hoffman, member.

OTHERS IN ATTENDANCE: AJ Allen, Assistant Manager

Chairman, Tingler called the meeting to order.

Commissioner Hoffman read the minutes from the previous meeting. Chairman Tingler asks for any comments or corrections. A motion to accept the minutes as presented was made by chairman Tingler and seconded by commissioner Hoffman, motion passed unanimously.

Chairman Tingler asked for a motion to approve and accept the meeting agenda. A motion made by commissioner Hoffman and seconded by chairman Tingler, passed unanimously.

**Disbursements:** The June 2022 disbursements were reviewed and initialed by all commissioners.

**Questions and Comments from the Public:** There were none.

**Old Business:** There were none.

**New Business:** There were none.

**Miscellaneous:**

Mr Allen presented to the board for approval an engagement letter from Bennett and Dobbins for the preparation of the financials for the annual audit in the amount of \$3,650.00. A motion to accept the proposal was made by chairman Tingler, seconded by commissioner Hoffman, passed unanimously.

Mr Allen presented to the board for approval an engagement letter from Bennett and Dobbins for the preparation of the PSC annual report in the amount of \$1,100.00. A motion to accept the proposal was made by chairman Tingler, seconded by commissioner Hoffman, passed unanimously.

Mr. Allen discussed with the board, as before, that the district is in need of a system-wide water meter replacement project and with the potential addition of the inner-connection with the city of Williamstown requested by chairman Tingler, the required rate increase could be extremely high. Chairman Tingler asked for management to get in touch with the city of Williamstown to see if they would be interested in allowing an inner-connection between the two systems and to request updated meter costs.

Mr. Allen reported that the water and sewer system was running as normal.

Chairman Tingler asked if there were any further business to come before the Board. A motion made by commissioner Hoffman and seconded by chairman Tingler to adjourn passed unanimously and the meeting was adjourned at 4:24 PM.

*Paul Tingler*

Paul Tingler, Chairman

*James Deem*

James Deem, Secretary / Treasurer

*Larry Hoffmann*

Larry Hoffmann, Member