

Board Meeting Agenda

July 18, 2023
4:00 p.m.

Call Meeting to Order:

Reading and approval of the minutes:

Approval of the meeting agenda:

Review & Initial disbursements:

Questions / comments from the public:

Old Business:

Nothing at this time

New Business:

Review and Approve Annual Report Engagement Letter
Review and Approve Financial Engagement Letter

Miscellaneous:

WVRWA Voting Delegate

Receive Monthly System Operations Report

Set Next Meeting Date: TBD

Adjourn Meeting:

CENTRAL BOAZ PUBLIC SERVICE DISTRICT
P.O.BOX 127
PARKERSBURG, WV 26102

BOARD OF COMMISSIONERS MEETING

DATE: July 18, 2023

TIME: 4:00 P.M.

PLACE: Central Boaz PSD Vacuum Station, River Road, Boaz, WV

BOARD MEMBERS ATTENDING: Paul Tingler, Chairman and Larry Hoffman, member.

OTHERS IN ATTENDANCE: Shayne Brabham, General Manager

Chairman, Tingler called the meeting to order.

Commissioner Hoffman read the minutes from the previous meeting. Chairman Tingler asks for any comments or corrections. A motion to accept the minutes as presented was made by commissioner Hoffman and seconded by chairman Tingler, motion passed unanimously.

Chairman Tingler asked for a motion to approve and accept the meeting agenda. A motion made by commissioner Hoffman and seconded by chairman Tingler, passed unanimously.

Disbursements: The June 2023 disbursements were reviewed and initialed by all commissioners.

Questions and Comments from the Public: There were none.

Old Business: There were none.

New Business:

Mr. Brabham presented to the board for approval an engagement letter from Bennett and Dobbins PLLC to prepare the financial statements for year end June 2023 in the amount of \$3,700.00. A motion to accept was made by commissioner Hoffman, seconded by chairman Tingler, passed unanimously.

Mr. Brabham presented to the board for approval an engagement letter from Bennett and Dobbins PLLC to prepare the annual report for year end June 2023 in the amount of \$1,300.00. A motion to accept was made by commissioner Hoffman, seconded by chairman Tingler, passed unanimously.

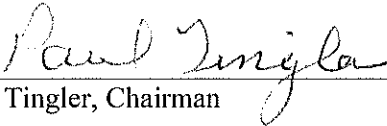
Miscellaneous:

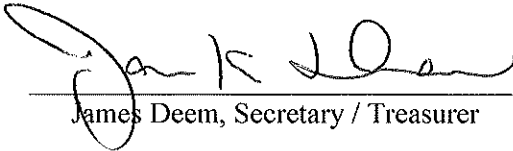
Mr. Brabham presented to the board for approval voting delegate form naming Erica Johnson as the authorized representative to attend the 2023 WVRWA annual meeting. A motion to accept was made by commissioner Hoffman, seconded by Chairman Tingler. Passed unanimously.


Mr. Brabham reported that the water and sewer system are running as normal.

Mr. Brabham reported that the PSC staff recommended water rates with an increase of 12.58% have been submitted to the commission for approval. A Class I legal add has been published in the local newspaper and anticipate a final order from the commission in the next few months

Chairman Tingler asked if there were any further business to come before the Board. A motion made by commissioner Hoffman and seconded by chairman Tingler to adjourn passed unanimously and the meeting was adjourned at 4:26 PM.


Paul Tingler, Chairman


James Deem, Secretary / Treasurer


Larry Hoffmann, Member