

Board Meeting Agenda

October 17, 2023
4:00 p.m.

Call Meeting to Order:

Reading and approval of the minutes:

Approval of the meeting agenda:

Review & Initial disbursements:

Questions / comments from the public:

Old Business:

Nothing at this time

New Business:

Audit Proposal

Miscellaneous:

Receive Monthly System Operations Report

Set Next Meeting Date: November 21, 2023

Adjourn Meeting:

CENTRAL BOAZ PUBLIC SERVICE DISTRICT
P.O.BOX 127
PARKERSBURG, WV 26102

BOARD OF COMMISSIONERS MEETING

DATE: October 17, 2023

TIME: 4:00 P.M.

PLACE: Central Boaz PSD Vacuum Station, River Road, Boaz, WV

BOARD MEMBERS ATTENDING: Paul Tingler, Chairman, James Deem, secretary treasurer and Larry Hoffman, member.

OTHERS IN ATTENDANCE: Shayne Brabham, General Manager and AJ Allen, Assistant Manager

Chairman, Tingler called the meeting to order.

Commissioner Deem read the minutes from the previous meeting. Chairman Tingler asks for any comments or corrections. A motion to accept the minutes as presented was made by commissioner Deem and seconded by commissioner Hoffman, motion passed unanimously.

Chairman Tingler asked for a motion to approve and accept the meeting agenda. A motion made by commissioner Hoffman and seconded by commissioner Deem, passed unanimously.

Disbursements: The September 2023 disbursements were reviewed and initialed by all commissioners.

Questions and Comments from the Public: There were none.

Old Business: There were none.

New Business:

Mr. Allen presented to the board for consideration a three year audit proposal from Lowe and Associates for the amount of \$4100.00. A motion to accept was made by commissioner Hoffman, seconded by commissioner Deem, passed unanimously.

Miscellaneous:

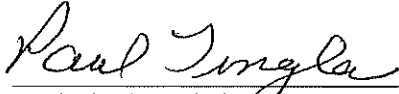
Mr. Brabham reported that the water and sewer system is running as normal.

Mr. Brabham provided an update on the water meter replacement project. A class 1 legal add will need to be published in the paper including the specifications of the meters, reading equipment and software.

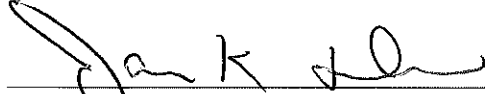
Mr. Brabham informed the board that the district had an informational meeting with a representative with Edward Jones on the possibility to invest a portion of its reserve accounts along with the bond reserves. Mr. Brabham advised the board that he would have discussions with the accountant on what percentages could be invested and provide an update to the board.

Chairman Tingler suggested that the November meeting be changed to November 16, 2023 at 4:00 PM

Chairman Tingler asked if there were any further business to come before the Board. A motion made by commissioner Hoffman and seconded by commissioner Deem to adjourn passed unanimously and the meeting was adjourned at 4:25 PM.



Paul Tingler, Chairman



James Deem, Secretary / Treasurer



Larry Hoffmann, Member