

Board Meeting Agenda

January 16, 2024
4:00 p.m.

Call Meeting to Order:

Reading and approval of the minutes:

Approval of the meeting agenda:

Review & Initial disbursements:

Annual Election of Officers

Questions / comments from the public:

Old Business:

Nothing at this time

New Business:

Low & Associates Engagement Letter (Audit)

Miscellaneous:

Receive Monthly System Operations Report

Set Next Meeting Date: February 20, 2024

Adjourn Meeting:

CENTRAL BOAZ PUBLIC SERVICE DISTRICT
P.O.BOX 127
PARKERSBURG, WV 26102

BOARD OF COMMISSIONERS MEETING

DATE: January 16, 2024

TIME: 4:00 P.M.

PLACE: Central Boaz PSD Vacuum Station, River Road, Boaz, WV

BOARD MEMBERS ATTENDING: Paul Tingler, Chairman, James Deem, secretary treasurer and Larry Hoffman, member.

OTHERS IN ATTENDANCE: Shayne Brabham, General Manager

Chairman, Tingler called the meeting to order.

Commissioner Deem read the minutes from the previous meeting. Chairman Tingler asks for any comments or corrections. A motion to accept the minutes as presented was made by commissioner Deem and seconded by Commissioner Hoffman, motion passed unanimously.

Chairman Tingler asked for a motion to approve and accept the meeting agenda. A motion made by Commissioner Hoffman and seconded by commissioner Deem, passed unanimously.

Disbursements: The December 2023 disbursements were reviewed and initialed by all commissioners.

Annual Election of Officers: Commissioner Deem made a motion for Paul Tingler to remain as chairman and James Deem to remain as secretary, treasurer. The motion was seconded by Commissioner Hoffman, passed unanimously

Questions and Comments from the Public: There were none.

Old Business: There were none.

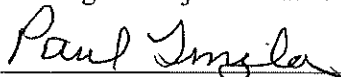
New Business:

Mr. Brabham presented to the board for approval an engagement letter from Lowe & Associates to perform the annual audit for the sum of \$4,100.00. A motion to accept was made by commissioner Deem and seconded by commissioner Hoffman, passed unanimously.

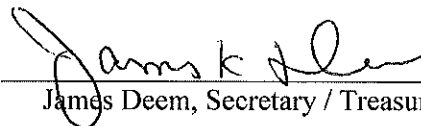
Miscellaneous:

Mr. Brabham reported that the water and sewer system is running as normal.

Chairman Tingler asked if there were any further business to come before the Board. A motion made by Commissioner Hoffman and seconded by commissioner Deem to adjourn passed unanimously and the meeting was adjourned at 4:12 PM.



Paul Tingler, Chairman



James Deem, Secretary / Treasurer



Larry Hoffmann, Member