

Board Meeting Agenda

July 16, 2024
4:00 p.m.

Call Meeting to Order:

Reading and approval of the minutes:

Approval of the meeting agenda:

Review & Initial disbursements:

Questions / comments from the public:

Old Business:

Nothing at this time

New Business:

Review and Approve 2022/2023 Water/Sewer Audit

Review and Approve Bennett & Dobbins Engagement Letter

Miscellaneous:

Receive Monthly System Operations Report

Set Next Meeting Date: August 20, 2024

Adjourn Meeting:

594 Davisville Rd. ♦ Davisville, WV 26142

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CENTRAL BOAZ PUBLIC SERVICE DISTRICT
P.O.BOX 127
PARKERSBURG, WV 26102

BOARD OF COMMISSIONERS MEETING

DATE: July 16, 2024

TIME: 4:00 P.M.

PLACE: Central Boaz PSD Vacuum Station, River Road, Boaz, WV

BOARD MEMBERS ATTENDING: Paul Tingler, Chairman, James Deem, secretary treasurer and Larry Hoffman, member.

OTHERS IN ATTENDANCE: Shayne Brabham, General Manager, AJ Allen, Assistant Manager.

Chairman, Tingler called the meeting to order.

Commissioner Deem read the minutes from the previous meeting. Chairman Tingler asks for any comments or corrections. A motion to accept the minutes as presented was made by commissioner Deem and seconded by Commissioner Hoffman, motion passed unanimously.

Chairman Tingler asked for a motion to approve and accept the meeting agenda. A motion made by Commissioner Hoffman and seconded by commissioner Deem, passed unanimously.

Disbursements: The June 2024 disbursements were reviewed and initialed by all commissioners.

Questions and Comments from the Public: There were none.

Old Business: Nothing at this time

New Business: Review and Approve 2022/2023 Water/Sewer Audit

Mr. Allen presented to the board for review and approval the 2022-2023 for the Water and Sewer Audit. Mr. Allen reported that the Cash Working Capital accounts are fully funded for both water and sewer. After a brief discussion a motion to approve was made by commissioner Hoffman, seconded by commissioner Deem, passed unanimously.

Mr. Brabham presented to the board for approval an engagement letter from Bennett & Dobbins PLLC to prepare the financial statements for the fiscal year in the amount of \$2550.00. A motion to accept was made by Commissioner Hoffman, seconded by Commissioner Deem, passed unanimously.

Mr. Brabham presented to the board for approval an engagement letter from Bennett & Dobbins PLLC to prepare and submit the Annual Report to the WV Public Service Commission in the amount of \$2550.00. A motion to accept was made by Commissioner Hoffman, seconded by Commissioner Deem, passed unanimously.

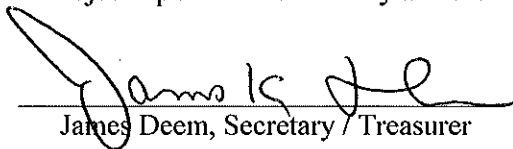
Miscellaneous:

Mr. Brabham reported that the district had to repair a service line on Orange Drive which will require patching of the asphalt.

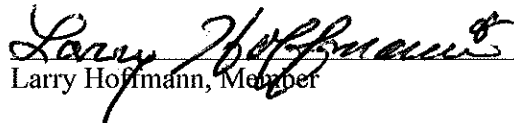
Chairman Tingler asked if there were any further business to come before the Board. A motion made by Commissioner Hoffman and seconded by commissioner Deem to adjourn passed unanimously and the meeting was adjourned at 4:22 PM.



Paul Tingler, Chairman



James Deem, Secretary / Treasurer



Larry Hoffmann, Member