

CLAYWOOD PARK PUBLIC SERVICE DISTRICT
P.O. BOX 127
PARKERSBURG, WV 26102

DATE: JANUARY 8, 2008

TIME: 6:00 P.M.

PLACE: CLAYWOOD PARK OFFICE

ATTENDING: Todd Grinstead, Donna Ingraham, Michael Miller, Edna Summers,
Randy Law, Mike Davis with Floyd Brown Group.

Mike Miller, Chairman of the Board, called the meeting to order and said if there were no objections, the District would dispense with the reading of the minutes from the previous meeting. There were no objections. Mike then turned the meeting over to Todd Grinstead, General Manager of the District.

Disbursements- The December disbursements and accounts payable were approved and initialed by the Commissioners.

Questions or Comments from the Public- There were none.

Plant Upgrade- A motion was made to sign and pay Requisition #18 for \$156,654.00 for invoices from Cerrone Associates and Orders Construction Company and Claywood Park. Motion by Randy and seconded by Edna. Motion carried.

Red Hill Sewer Project- Todd said that StepToe and Johnson has sent the paper work to the PSC for filing and approval. The PSC has up to six months to approve it.

Riser Ridge/Laurel Fork Project- Todd said that he had nothing new to report.

System Improvements Project – (New Office, Metering System included.)

Todd said that we are waiting on some paperwork from Steve Hardman so we can go to bid. A motion was made by Edna and seconded by Randy to have Mike sign for the Road Bond thru Chancellor Insurance. Motion carried.

Newark Sewer System – Todd said that he had nothing new to report.

Little Kanawha Service Company- Todd said he had nothing new to report.

Miscellaneous Items - Shayne reported that we had 3 new taps and two leaks in December.

Rt 47 - Meadville Road interchange relocation – Nothing new to report

Town of Elizabeth - Mike Davis with Floyd Brown Group was present and discussed the Jessica Lynch Project. After discussion with the board, Mike will trim all we can off including the tank and bring back new cost estimates to the next meeting.

Todd reported that the meeting for the 19A Water Rate Case was held on January 4, 2008. Staff reported a mistake that will take the 14.1% increase down to 13.2%. It was also discussed whether we will be able to keep the \$10.00 Adm. Fee that we charge, if we collect at the door, before terminating the water service.


Todd reported that Walt with Appalachian Software has a program that Union Williams and the Lubeck P.S.D's are using that will debit the customer's account on a set day to pay their water/sewer bill. The cost to set Claywood up with this program is \$990.00 for the program, \$160.00 for the license fee, and one half to one day's training for the staff. A motion was made by Edna and seconded by Randy to go forward with installing this program. Motion carried.

Todd reported that he appeared at the Public Hearing on a formal complaint by Todd Workman. The PSC was present also. Mr. Workman did not show up. The complaint was dismissed.

The next board meeting will be February 12, 2008 at the Claywood Park Office. The time will be at 6:00 P.M.

Mike said if there were no further business, the meeting would be adjourned. Adjourned at 6:55 P.M. Motion by Randy and seconded by Edna to adjourn.

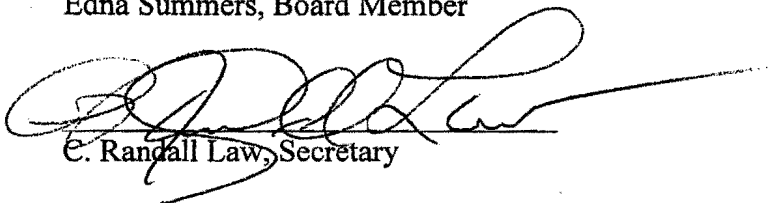
Donna Ingraham, Bookkeeper



Michael Miller, Chairman



Edna Summers, Board Member



E. Randall Law, Secretary