

CLAYWOOD PARK PUBLIC SERVICE DISTRICT
P.O. BOX 127
PARKERSBURG, WV 26102

DATE: FEBRUARY 12, 2008

TIME: 6:00 P.M.

PLACE: CLAYWOOD PARK OFFICE

ATTENDING: Todd Grinstead, Donna Ingraham, Shayne Brabham, Michael Miller, Edna Summers, Randy Law, Mike Davis with Floyd Brown Group.

Mike Miller, Chairman of the Board, called the meeting to order and said if there were no objections, the District would dispense with the reading of the minutes from the previous meeting. There were no objections. Mike then turned the meeting over to Todd Grinstead, General Manager of the District.

Election of Officers - Edna Summers made a motion for the officers to stay the same as last year. Randy Law seconded. Motion carried. Those officers are Mike Miller, Chairman of the Board, Randy Law, Secretary, Edna Summers, Member and Donna Ingraham, Treasurer.

Disbursements- The January disbursements and accounts payable were approved and initialed by the Commissioners.

Questions or Comments from the Public- There were none.

Plant Upgrade- A motion was made to sign and pay Requisition #19 for \$116,474.12. For invoices from Cerrone Associates and Orders Construction Company and Claywood Park. Motion by Randy and seconded by Edna. Motion carried.

A motion was made by Randy and seconded by Edna to sign the Addendum # 6. Completion date moved and will require engineering longer. Motion carried.

A motion was made by Randy and seconded by Edna to sign Change Order # 10. Motion carried.

Red Hill Sewer Project- Todd said that the DEP has talked with Manning at Cerrone Associates. Finish a few loose ends and will be ready to go to bid end of May.

Riser Ridge/Laurel Fork Project- Todd said that he was informed that we didn't get any of the Small City Grant Money.

System Improvements Project - (New Office, Metering System included.)

Todd said that we are waiting on some paperwork from Steve Hardman so we can go to bid next week. A motion was made by Edna and seconded by Randy to have Mike sign the Bowles Rice McDavid, Graff & Love Bond Counsel Agreement. Motion carried. A motion was made by Edna and seconded by Randy to have Mike sign the accounting service agreement with Bassett & Lowe. Motion carried.

Newark Sewer System – Todd said that we didn't receive any Small City Grant Funding this time.

Miscellaneous Items - Shayne reported that we had 3 new taps and no leaks in January.

Rt 47 - Meadville Road interchange relocation – Todd said that the Engineering Agreement has been approved by DOH.

Town of Elizabeth - Mike Davis with Floyd Brown Group was present and discussed the Jessica Lynch Project. After discussion with the board last month, Mike said that he would trim all that we could off including the tank and bring back new cost estimates to the next meeting. Mike Davis presented the new estimate to the Board. Mike Miller made the motion to accept the agreement. Randy seconded the motion. Motion carried.

The Flow Rate will be restricted to 200 gallons per minute, not to exceed Five Million Gallons per month.

Todd reported that the LAJ approved the 19A Water Rate Case. The rate will be 13.3% and we will be able to keep the \$10.00 Adm. Fee that we charge, if we collect at the door, before terminating the water service. Todd said that he is going to write a letter to waive the fifteen day waiting period.


Todd reported that we are set up for Direct Payment Plan and would like to use the commissioners for the test period. The Commissioners signed up for the payment plan. We will start this month.

Todd reported that the Employee Health Insurance Proposal is in and that it went down by 3.94%. This will save \$5,779.00 per year.

The Pledge Agreement with WesBanco Bank to cover our checking and savings accounts. Motion by Mike to sign the agreement and seconded by Edna. Randy abstained from voting. This agreement was needed per our year end audit. It found that we were over and in excess of FDIC coverage. Motion carried.

The next board meeting will be March 11, 2008 at the Claywood Park Office. The time will be at 6:00 P.M.
Mike said if there were no further business, the meeting would be adjourned. Adjourned at 7:00 P.M. Motion by Randy and seconded by Edna to adjourn.

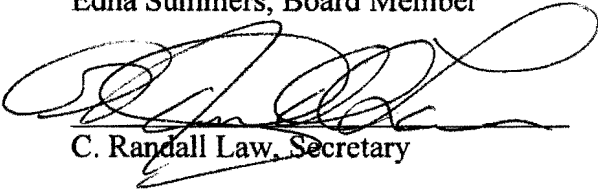
Donna Ingraham, Bookkeeper



Michael Miller, Chairman



Edna Summers, Board Member



C. Randall Law, Secretary