

CLAYWOOD PARK PUBLIC SERVICE DISTRICT
P.O. BOX 127
PARKERSBURG, WV 26102

DATE: APRIL 8, 2008

TIME: 6:00 P.M.

PLACE: CLAYWOOD PARK OFFICE

ATTENDING: Todd Grinstead, Donna Ingraham, Shayne Brabham, Michael Miller,
Edna Summers, Randy Law.

Mike Miller, Chairman of the Board, called the meeting to order and said if there were no objections, the District would dispense with the reading of the minutes from the previous meeting. There were no objections. Mike then turned the meeting over to Todd Grinstead, General Manager of the District.

Disbursements- The March disbursements and accounts payable were approved and initialed by the Commissioners.

Questions or Comments from the Public- There were none.

Plant Upgrade- A motion was made to sign and pay Requisition #21 for \$157,385.33 For invoices from Cerrone Associates and Orders Construction Company and Claywood Park. Motion by Randy and seconded by Edna. Motion carried.

A motion to accept change order # 11 was made by Randy and seconded by Edna. Motion carried. Change Order is for \$13,117.62

Todd said that the construction is 95% complete.

Red Hill Sewer Project- Todd said that we are working on obtaining Right of Ways. We have about 78% of them now, we need 80% before we can go to bid. This project does not affect the rates, so no hearing will be held.

A motion was made by Randy and seconded by Mike to sign the \$75,000 DOH Road Bond Application. Motion carried.

Riser Ridge/Laurel Fork Project- Todd said that we will hold an informational meeting with the public sometime around May 5 or 6 at the Deerwalk Fire Department

Last month we signed an Application for Federal Assistance with RUS. Virginia McDonald said the funding for this project is on next year's budget. No rate increase will be needed for this project. We hope that we will be on Small City Block Grant in December for funding.

System Improvements Project – (New Office, Metering System included.)

Todd said that the bid opening went well. A Motion was made by Edna and seconded by Randy to accept the engineer's recommendation on the award of the construction contracts with the reduction measure to enable the project to progress to the construction phase. The contracts were awarded to StoneGate Construction for Contract 1. Mid-Atlantic Storage was awarded Contract 2 for the new Tank. Dreier and Mallor Inc. was

awarded Contract 3 for the radio read meters. StoneGate Construction was also awarded Contract 4 for the new office-operation center. Motion Carried.

Newark Sewer System – Todd said that he had nothing new to report.

Miscellaneous Items - Shayne reported that we had five new taps and no leaks in March.

Rt 47 - Meadville Road interchange relocation – Todd reported that Cerrone Engineering and the State is working out details.

Town of Elizabeth - Todd said he had nothing new to report.


Todd reported that we are waiting for the Final Order from the PSC on the 19A Rate Case. They are held up over the Administration Fee.

Todd asked the Board to consider paying more to the employee that was on call each week. There was discussion on the matter. The Board agreed to a flat fee wage adjustment from four hours to six hours for carrying the pager. Motion made by Edna and seconded by Randy. Motion carried.

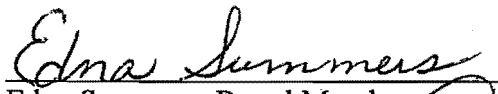
The next board meeting will be May 13, 2008 at the Claywood Park Office. The time will be at 6:00 P.M.

Mike said if there were no further business, the meeting would be adjourned. Adjourned at 7:08 P.M. Motion by Randy and seconded by Edna to adjourn.

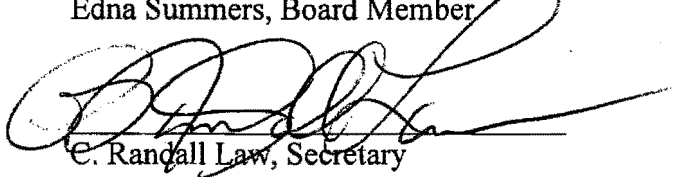
Donna Ingraham, Bookkeeper



Michael Miller, Chairman



Edna Summers, Board Member



E. Randall Law, Secretary