

CLAYWOOD PARK PUBLIC SERVICE DISTRICT
P.O. BOX 127
PARKERSBURG, WV 26102

DATE: MAY 13, 2008

TIME: 6:00 P.M.

PLACE: CLAYWOOD PARK OFFICE

ATTENDING: Todd Grinstead, Donna Ingraham, Shayne Brabham, Michael Miller, Edna Summers, Randy Law and Dave Camp with Bill Bailey Insurance.

Mike Miller, Chairman of the Board, called the meeting to order and said if there were no objections, the District would dispense with the reading of the minutes from the previous meeting. There were no objections. Mike then turned the meeting over to Todd Grinstead, General Manager of the District.

Disbursements- The April disbursements and accounts payable were approved and initialed by the Commissioners.

Questions or Comments from the Public- There were none.

Plant Upgrade- A motion was made to sign and pay Requisition #22 for \$176,438.10 For invoices from Cerrone Associates and Orders Construction Company and Claywood Park. Motion by Randy and seconded by Edna. Motion carried.

A motion to accept change order # 12 was made by Randy and seconded by Edna. Motion carried. Change Order is for \$4,157.98

Todd said that they are working on Punch List.

Motion was made by Randy and seconded by Edna to have Mike sign the certificate of Substantial Completion. Motion carried.

Motion by Edna and seconded by Randy to have Mike sign the State Tax Release for Orders Construction. Motion carried.

Red Hill Sewer Project- Todd said that we are getting ready to go to bid. A motion was made to pay \$2000. to purchase property for a lift station site. Two Hundred Dollars was paid to Ray and Ruth Deem for the option on the property for the Lift Station Site. Motion by Randy and seconded by Edna. Motion carried.

A motion was made by Randy and seconded by Edna to have Mike sign the Resolution for the WV DOH property needed for a lift station site. Motion carried.

Riser Ridge/Laurel Fork Project- Todd said that we had an informational meeting with the public May 8 at the Deerwalk Fire Department

Todd said that we may be able to get an Interim-Financing Loan for the engineering.

System Improvements Project – (New Office, Metering System included.)

Todd said that the Pre-closing and Pre-Construction Meetings were held on May 6. Construction will start soon.

Newark Sewer System – Todd said that they held a brain storming meeting with Virginia McDonald with Rural Utilities, MOVRC and Cerrone Associates and said they

would be looking into the possibility of doing small package plants instead of a large plant.

Miscellaneous Items - Shayne reported that we had no new taps and one leak in MtWood Park in April.

Rt 47 - Meadville Road interchange relocation – Todd reported that the gas lines have been relocated. Nothing else to report.

Town of Elizabeth - Todd said he had nothing new to report.

Todd reported that we received the New Sewer Tariff's. The surcharges were taken off. A Motion to accept the Tariff was made by Randy and Seconded by Edna. Motion carried.

Todd asked the Board to accept the new water and sewer budgets as presented. Motion by Edna to accept the water budget as presented. Seconded by Randy. Motion carried. A motion was made by Edna and seconded by Randy to accept the sewer budget. Motion carried.

We received the proposal from Bassett and Lowe Accountants for this fiscal years audit. It was for \$7,500. It is up by \$720. There is more paper work added on this year.

Randy asked if we would see if we could bid it out next year.

Dave Camp with Bill Bailey Insurance presented a proposal for our Insurance Coverage. This would be through the Rural Special Districts Insurance Services. The board said they would look at the proposal.

Todd said that Hamilton Jr. High School is going to tour the new Water Plant May 14 and 15. They have been studying the water treatment process in school.


The next board meeting will be June 11, 2008 at the Claywood Water Treatment Plant. The time will be at 6:00 P.M. A tour of the new plant will follow.

Mike said if there were no further business, the meeting would be adjourned. Adjourned at 7:45 P.M. Motion by Randy and seconded by Edna to adjourn.

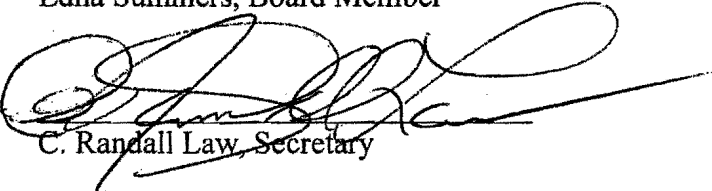
Donna Ingraham, Bookkeeper



Michael Miller, Chairman



Edna Summers, Board Member



C. Randall Law, Secretary