

CLAYWOOD PARK PUBLIC SERVICE DISTRICT
P.O. BOX 127
PARKERSBURG, WV 26102

DATE: JUNE 10, 2008

TIME: 6:00 P.M.

PLACE: CLAYWOOD PARK OFFICE

ATTENDING: Todd Grinstead, Donna Ingraham, Shayne Brabham, Michael Miller, Edna Summers, Randy Law, Dave Camp with Bill Bailey Insurance and John Padden with Reagle and Padden Insurance .

Mike Miller, Chairman of the Board, called the meeting to order and said if there were no objections, the District would dispense with the reading of the minutes from the previous meeting. There were no objections. Mike then turned the meeting over to Todd Grinstead, General Manager of the District.

Disbursements- The May disbursements and accounts payable were approved and initialed by the Commissioners.

Questions or Comments from the Public- There were none.

Plant Upgrade- A motion was made to sign and pay Requisition #23 for \$353,803.72 For invoices from Cerrone Associates and Orders Construction Company and Claywood Park. Motion by Randy and seconded by Edna. Motion carried.

A motion to accept change order # 13 was made by Randy and seconded by Edna. Motion carried. Change Order is for \$5,047.00

Todd said that they are working from the Punch List.

Red Hill Sewer Project- Todd said that we are getting ready to go to bid, possibly by next week. A motion was made to pay \$3000. to purchase property for a lift station site. We paid Three Hundred Dollars to Nancy Sutton for the option on the property for the Lift Station Site. Motion by Edna and seconded by Randy. Motion carried.

Riser Ridge/Laurel Fork Project- Todd said that he had nothing new to report.

System Improvements Project – (New Office, Metering System, Tanks and Lines included.)

Todd reported that over 50% of the new lines have been installed under Contract #1 and they will probably have it finished in the next three weeks. On Contract #4 for the office building, they have started moving the dirt and leveling off the site.

Newark Sewer System – Todd said that he had nothing new to report.

Miscellaneous Items - Shayne reported that we had two new taps and one main line leak and three service line repairs done in May.

Rt 47 - Meadville Road interchange relocation – Todd reported that he has an Agreement between the Dept. of Highways and Claywood Park stating that DOH will pay the District \$193,970. to remove the water and sewer lines and relocate them. A motion was made by Edna and seconded by Randy to accept this agreement. Motion carried.

Town of Elizabeth - System Improvements - Todd said he had the new purchase agreement between the District and the Town of Elizabeth. A motion was made by Randy and seconded by Edna to have Mike sign the agreement. Motion carried. The agreement will be forwarded to the Town of Elizabeth for approval.

Dave Camp with Bill Bailey Insurance presented a proposal for our Insurance Coverage at the May meeting, he was at the meeting to see if there was any questions that needed answered. This would be through the Rural Special Districts Insurance Services.

John Padden with our current Insurance Carrier was present and spoke to the board about our insurance needs. He presented a proposal from the Travelers Insurance Company. The proposal is about 25% lower than our current policies with Cincinnati Insurance. Travelers will consolidate all three policies for a lower premium and more coverage.

The board asked that Todd do a comparison with both proposals on coverage and deductibles. They also, want to see the exclusions and deductible for the RSD proposal. They said that we should also check with the PSD's that are using RSD for how claims were handled and the percentage of increases in premium.

The board went into executive session to discuss employee pay increases. A motion was made by Edna and seconded by Randy to approve the increases as presented. Motion carried

The next board meeting will be July 8, 2008 at the Claywood Water Office. The time will be at 6:00 P.M.

Mike said if there were no further business, the meeting would be adjourned. Adjourned at 8:10 P.M. Motion by Randy and seconded by Edna to adjourn.


Donna Ingraham, Bookkeeper



Michael Miller, Chairman



Edna Summers, Board Member



C. Randall Law, Secretary