

CLAYWOOD PARK PUBLIC SERVICE DISTRICT
P.O. BOX 127
PARKERSBURG, WV 26102

DATE: AUGUST 12, 2008

TIME: 6:00 P.M.

PLACE: CLAYWOOD PARK OFFICE

ATTENDING: Todd Grinstead, Shayne Brabham, Donna Ingraham, Michael Miller, Edna Summers, Randy Law, and Phil Sanderson with PWP (Packaging with Perfection) Industries.

Mike Miller, Chairman of the Board, called the meeting to order and said if there were no objections, the District would dispense with the reading of the minutes from the previous meeting. There were no objections. Mike then turned the meeting over to Todd Grinstead, General Manager of the District.

Disbursements- The July disbursements and accounts payable were approved and initialed by the Commissioners.

Questions or Comments from the Public- A representative, Phil Sanderson from Packaging With Perfection that is located in Davisville, WV spoke with the Board concerning their need for additional sewage capacity and will need the added service by April 1, 2009. He informed the board that anything the company can do to help meet this deadline, to let him know.

Water Plant Upgrade- Todd said he had nothing new to report.

Red Hill Sewer Project- Todd said the Bid opening was on July 23, 2008. Cerrone Associates is tallying up the bids at this time.

Riser Ridge/Laurel Fork Project- Todd said that he has the Letter of Conditions from RUS. A motion was made by Randy and seconded by Edna to have Mike sign. Motion carried. A motion was made to sign a Grant Agreement for \$1,300,000. with RUS. Motion by Edna and seconded by Randy. Motion carried. A motion was made by Randy and seconded by Edna to sign the compliance document. Motion carried. A motion was made to sign the Loan Resolution for \$2,530,000 by Randy and seconded by Edna. Motion carried unanimously.

System Improvements Project – (New Office, Metering System, Tanks and Lines included.)

A motion was made by Randy and seconded by Edna to Sign Req. #3 for a total of \$380,419.22. Motion carried.

A motion was made to sign the Certificate of Substantial Completion on Contract #3 on Dreier and Maller. Motion was made by Randy and seconded by Edna. Motion carried.

Newark Sewer System – Todd said that he had nothing new to report.

Miscellaneous Items - Shayne reported that we had seven new taps installed and one main line leak and one service line repaired in July.

Rt 47 - Meadville Road interchange relocation – Todd said the Bid Opening will be August 27, 2008.

Town of Elizabeth - System Improvements - Todd said that the Agreement is at the PSC for approval.

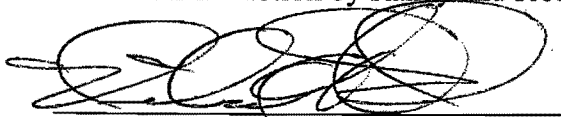
Todd said that he talked with Senator Facemyer on the 19A rate increase case that is at the PSC.

Todd gave the Board Members the Conflict of Interest Statements and Client Questionnaire for the Board members to sign for our auditor.

The next board meeting will be September 9, 2008 at the Claywood Water Office. The time will be at 6:00 P.M.

Mike said if there were no further business, the meeting would be adjourned. Adjourned at 7:10 P.M. Motion by Randy and seconded by Edna to adjourn.

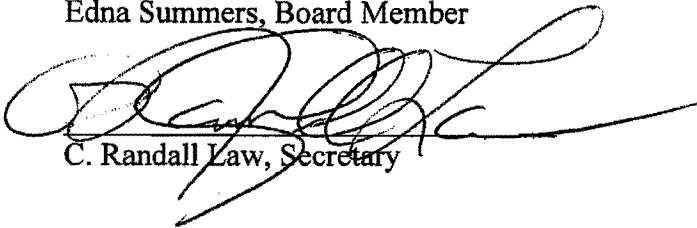
Donna Ingraham, Bookkeeper



Michael Miller, Chairman



Edna Summers, Board Member



C. Randall Law, Secretary