

CLAYWOOD PARK PUBLIC SERVICE DISTRICT  
P.O. BOX 127  
PARKERSBURG, WV 26102

DATE: January 13, 2009  
TIME: 6:00 P.M.  
PLACE: CLAYWOOD PARK OFFICE  
ATTENDING: Todd Grinstead, Donna Ingraham, Michael Miller, Edna Summers,  
Randy Law, Shayne Brabham.

Mike Miller, Chairman of the Board, called the meeting to order and said if there were no objections, the District would dispense with the reading of the minutes from the previous meeting. There were no objections. Mike then turned the meeting over to Todd Grinstead, General Manager of the District.

Election of Officers – Edna Summers made the motion for the officers to stay the same as last year. Randy seconded the motion. Motion carried. Those officers are Mike Miller, Chairman of the Board, Randy Law, Secretary, Edna Summers, Member of the Board and Donna Ingraham, Treasurer.

Disbursements- The December disbursements and accounts payable were approved and initialed by the Commissioners.

Questions or Comments from the Public- There were none.

Water Plant Upgrade- Todd said he had nothing new to report.

Red Hill Sewer Project- Randy made a motion to approve and pay Requisition #3 for \$18,746.43. Edna seconded the motion. Motion carried.

Riser Ridge/Laurel Fork Project- Todd said that he will be traveling to Charleston tomorrow to accept \$200,000.00 for the funding of the Engineering for this project from the Small City Block Grant.

System Improvements Project – (New Office, Metering System, Tanks and Lines included.)

A motion was made by Randy and seconded by Edna to pay Requisition #8 for a total of \$242,827.28. Motion carried.

Newark Sewer System – Todd said that he will be going to Charleston tomorrow to accept the \$200,000.00 for the funding of the Engineering for this project from the Small City Block Grant.

Rt 47 - Meadville Road interchange relocation – Todd said he had a Change Order #1 for an extension of time ( 30 days). Randy made the motion to accept the Order, seconded by Edna. Motion carried. A motion was made by Edna and seconded by Randy to Pay Requisition # 1 for \$ 65,303.23. Motion carried.

Town of Elizabeth - System Improvements - Randy made the motion to sign the 25 year term agreement between Claywood Park and the DNR for a Right of Way on the Rails to Trails, seconded by Edna. Motion carried.

Miscellaneous Items – Shayne reported that we had one new tap installed and one leak repaired in December.

Todd presented the six month Income & Expense statements. These were discussed.

The Board Members were given the 2007-2008 Water Audit Report to take home and look at.

The next board meeting will be February 10, 2009 at the Claywood Water Office. The time will be at 6:00 P.M.

Mike said if there were no further business, the meeting would be adjourned. Adjourned at 7:00 P.M. Motion by Randy and seconded by Edna to adjourn.

Donna Ingraham, Bookkeeper

---

Michael Miller, Chairman

---

Edna Summers, Board Member

---

C. Randall Law, Secretary