

CLAYWOOD PARK PUBLIC SERVICE DISTRICT  
P.O. BOX 127  
PARKERSBURG, WV 26102

DATE: February 12, 2009

TIME: 6:00 P.M.

PLACE: CLAYWOOD PARK OFFICE

ATTENDING: Todd Grinstead, Donna Ingraham, Michael Miller, Edna Summers,  
Randy Law, Shayne Brabham, Manning Frymir, Steve Hardman, and Phil Sanderson.

Mike Miller, Chairman of the Board, called the meeting to order and said if there were no objections, the District would dispense with the reading of the minutes from the previous meeting. There were no objections. Mike then turned the meeting over to Todd Grinstead, General Manager of the District.

Disbursements- The January disbursements and accounts payable were approved and initialed by the Commissioners.

Questions or Comments from the Public- There were none.

Red Hill Sewer Project- Randy made a motion to approve and pay Requisition #4 for \$272,335.72. Edna seconded the motion. Motion carried.

Edna made the motion to sign the Change Order #1 at a cost of \$182,676.00 for the installation of the Lift Station and Force Mains that will serve Polymer Alliance Facility. Randy seconded the motion. Motion Carried.

Phil Saunderson with PWP expressed his concern, if we will be ready for them to be up and running by April 15. Manning Frymier informed everyone that it might be May 1. A lot of paper work and hoops to jump through but he is moving it as quickly as possible.

Red Hill Sewer-Phase 2 – Randy made a motion to have Steptoe & Johnson to serve as our Bond Counsel for this project. Edna seconded the motion. Motion carried.

Randy made a motion to have Bowles Rice McDavid Graff and Love for the Attorneys for the legal work on this project. Edna seconded. Motion carried.

Randy made a motion to have Bassett & Lowe as the Accountant with a fee not to exceed \$1,000. Edna seconded. Motion carried.

Riser Ridge/Laurel Fork Project- Todd said that he had nothing new to report.

System Improvements Project – (New Office, Metering System, Tanks and Lines included.)

A motion was made by Randy and seconded by Edna to pay Requisition #9 for a total of \$97,567.30. Motion carried.

Todd presented several change orders. Change Order #2 Contract #1 with Stonegate for time extension. Change Order #3 Contract #4 with Stonegate for time extension and Change Order #3 Contract #2 with Mid Atlantic for time extension.

Randy made a motion to accept all three change orders, seconded by Edna. Motion carried.

Randy made the motion to accept and sign the Substantial Completion on Contract #1 which was the booster station and lines. Edna seconded the motion. Motion carried.

Randy made the motion to accept and sign the Substantial Completion on Contract #2 for the new tank at Loomis Ridge. Edna seconded the motion. Motion carried

Randy made the motion to accept and sign the Substantial Completion on Contract #4 for the new office building. Edna seconded the motion. Motion carried.

Edna made the motion to accept and sign the State of WV Tax Release Forms for contracts one, two and four. Motion seconded by Randy. Motion carried.

Newark Sewer System – Todd said that he had nothing new to report.

Rt 47 - Meadville Road interchange relocation – Todd said he had a Change Order #2 for an extension of time ( 30 days). Randy made the motion to accept the Order, seconded by Edna. Motion carried. A motion was made by Edna and seconded by Randy to Pay Requisition # 3 for \$ 8,598.12. Motion carried.

A motion was made by Edna and seconded by Randy to accept and sign the State of WV tax release form on Stonegate Construction. Motion carried.

A motion was made by Randy and seconded by Edna to sign Addendum #1 for the amount of Engineering Service. Motion carried.

Town of Elizabeth - System Improvements - It was discussed whether we would have to Re-Bid or if we can do as a Change Order. Steve Hardman, Attorney said that the PSC said it could be done as a Change Order. Randy made the motion to to sign the Change Order after RUS gives their approval. Motion was seconded by Edna. Motion carried.

Miscellaneous Items – Shayne reported that we had three new taps installed and five leaks repaired in January.

The next board meeting will be March 10, 2009 at the New Claywood Water Office. The time will be at 6:00 P.M.

Mike said if there were no further business, the meeting would be adjourned.

Adjourned at 7:30 P.M. Motion by Randy and seconded by Edna to adjourn.

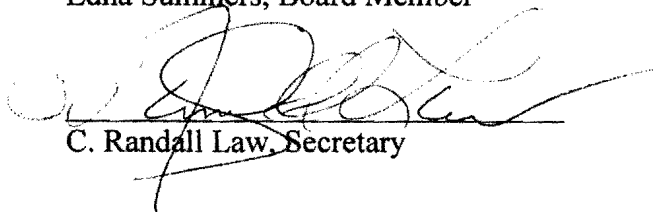
Donna Ingraham, Bookkeeper



Michael Miller, Chairman



Edna Summers, Board Member



C. Randall Law, Secretary