

CLAYWOOD PARK PUBLIC SERVICE DISTRICT
P.O. BOX 127
PARKERSBURG, WV 26102

DATE: March 9, 2009

TIME: 6:00 P.M.

PLACE: CLAYWOOD PARK OFFICE

ATTENDING: Todd Grinstead, Donna Ingraham, Shayne Brabham, Michael Miller, Edna Summers, Randy Law, and Richelle Hendershot with Intra-State Insurance.

Michael Miller, Chairman of the Board, called the meeting to order and said if there were no objections, the District would dispense with the reading of the minutes from the previous meeting. There were no objections. Mike then turned the meeting over to Todd Grinstead, General Manager of the District.

Disbursements- The February disbursements, accounts payable and receivables were approved and initialed by the Commissioners.

Questions or Comments from the Public- There were none.

Red Hill Sewer Project-Edna made a motion to approve and pay Requisition #17 for \$19,721.68 for Stonegate Construction and Cerrone Associates. Randy seconded the motion. Motion carried.

Motion to accept the Partial Certificate of Substantial Completion to Stonegate Construction for Contract 2 was made by Randy and seconded by Edna. Motion carried.

Red Hill Sewer-Phase 2 – A motion was made by Randy to pay Req. #10 for \$66,030.71 for Stonegate Construction and Cerrone Associates. Edna seconded the motion. Motion carried.

A motion to accept Change Order Number #3 on Contract 3 for the change of a Gravity Line to a pump service was made by Randy and seconded by Edna. Motion carried.

Riser Ridge/Laurel Fork Project- Todd said that we have 70% of Right of Ways on Contract I and II and 50% of the User Agreements signed.

Newark Sewer System – Todd said that the properties that are going to be purchased is to be surveyed.

Loomis Ridge Tank #1 and Booster Station Rehabilitation – Nothing new to report.

System Improvement to Town of Elizabeth – A resolution to approve invoices for Stonegate Construction for \$24,691.42 and Cerrone Associates for \$4,419.16 was approved. Mike made the motion and seconded by Edna. Motion carried.

A motion was made by Edna and seconded by Randy to approve Change Order #2. This is to upgrade the Telemetry Equipment and Time Extension. Motion carried.

System Operational Report – Shayne gave the operational report.

Shayne reported that we have 2,000 of the 3,500 Hershey Radio Read Meters installed.

Miscellaneous Items – The board voted to allow Claywood Park PSD to partner with the WVRWA Emergency Response Team. Motion by Randy and seconded by Edna. Motion carried.

Richelle Hendershot, agent for Intra-State Insurance was present to go over the Employee Health Insurance Renewal. She reported that we will have a 1.1% decrease in premiums. She went over the Vested Health Plan for the past year. Ricci explained that Blue Cross carries a Medicare Supplemental Insurance for people on Medicare. The board told Todd to type up a Policy that Claywood Park Health Insurance would include Medicare Supplemental Insurance for Active Employee's spouses. The employee will pick up the same percentage as they pay on their health care premiums.

The next board meeting will be April 13, 2010 at the Claywood Water Office. The time will be at 6:00 P.M.

Mike said if there were no further business, the meeting would be adjourned. Adjourned at 7:45 P.M. Motion by Randy and seconded by Edna to adjourn.

Donna Ingraham, Bookkeeper

Michael Miller, Chairman

Edna Summers, Board Member

C. Randall Law, Secretary