

CLAYWOOD PARK PUBLIC SERVICE DISTRICT
P.O. BOX 127
PARKERSBURG, WV 26102

DATE: April 14, 2009

TIME: 6:00 P.M.

PLACE: CLAYWOOD PARK OFFICE

ATTENDING: Todd Grinstead, Donna Ingraham, Michael Miller, Edna Summers, Randy Law and Shayne Brabham, Valozi A. Mace, Justin Lowers, Lee Ray King, John Penczak, Cecil and Cyndi McElfresh, and Bernie Dunlap and Karen Heihle with Stonegate Construction .

Mike Miller, Chairman of the Board, called the meeting to order and said if there were no objections, the District would dispense with the reading of the minutes from the previous meeting. There were no objections. Mike then turned the meeting over to Todd Grinstead, General Manager of the District.

Disbursements- The March disbursements and accounts payable were approved and initialed by the Commissioners.

Questions or Comments from the Public- We had subcontractors that worked for Stonegate Construction voicing their unhappiness with the time line and way that they got paid. Bernie Dunlap and Karen Heihle with Stonegate answered their questions and said that the communication about the time table for payments should have been more clear.

Todd presented a Pre-treatment Agreement with PWP that sets limits on the waste we receive from them. Motion was made by Edna and seconded by Randy to sign the agreement. Motion carried.

The Little Kanawha Service Company approached the District about taking over their system.

Randy made a motion to gather the cost estimates to present to the PSC for approval of the purchase of the system and was seconded by Edna. Motion carried.

Red Hill Sewer Project- Randy made a motion to approve and pay Requisition #6 for \$917,535.65. Edna seconded the motion. Motion carried.

Red Hill Sewer-Phase 2 – Todd said he had a copy of the Tabulation of the Bids. Randy made a motion to accept the bids and was seconded by Edna. Motion Carried. Notice of Award will be held when SRF gives us the ok.

Riser Ridge/Laurel Fork Project- Mr. and Mrs. McElfresh was present and wanted the up date on the project. They had seen that we received \$200,000. for Engineering.

System Improvements Project – (New Office, Metering System, Tanks and Lines included.)

A motion was made by Edna and seconded by Randy to pay Requisition #11 for a total of \$29,010.81. Motion carried.

A motion was made by Randy and seconded by Edna to accept Change Order #3 on Contract #1 for \$4,900. Motion carried.

A motion was made by Randy and seconded by Edna to accept Change Order #4 on Contract #4 for \$37,136.00. Motion carried.

Newark Sewer System – Todd said that he had nothing new to report.

Rt 47 - Meadville Road interchange relocation – A motion was made by Randy and seconded by Edna to Pay Requisition # 5 for \$ 12,495.89. Motion carried.

A motion was made by Randy and seconded by Mike to sign the Certificate of Substantial Completion. Motion carried.

A motion was made by Randy and seconded by Edna to accept Addendum #2, that changes the length of time for Engineering Services. Motion carried.

Town of Elizabeth - System Improvements – RUS denied our request to do as a Change Order. It will go out for Bid in two weeks.

Miscellaneous Items – Shayne reported that we had one new tap installed and three leaks repaired in March.

Todd went over the new water rate increase received from the Public Service Commission. It was issued March 25, 2009 for services rendered after February 11.

Todd said he sent a letter to the PSC requesting a Class Cost of Service Study per PSC order.

Health Insurance- Todd went over the increase. The Board voted to table this discussion till the May meeting. Motion by Randy and seconded by Edna. Motion carried.

The Board said that they will go over the 2007/2008 Audit Report and the third quarter Income and Expense Reports at the next meeting due to the time.

The board went into Executive Session, no actions were taken.

The next board meeting will be May 12, 2009 at the New Claywood Water Office. The time will be at 6:00 P.M.

Mike said if there were no further business, the meeting would be adjourned. Adjourned at 8:35 P.M. Motion by Randy and seconded by Edna to adjourn.

Donna Ingraham, Bookkeeper