

CLAYWOOD PARK PUBLIC SERVICE DISTRICT  
P.O. BOX 127  
PARKERSBURG, WV 26102

DATE: November 10, 2009

TIME: 6:00 P.M.

PLACE: CLAYWOOD PARK OFFICE

ATTENDING: Todd Grinstead, Donna Ingraham, Shayne Brabham, Michael Miller, Edna Summers, Randy Law and Rod Lowe.

Michael Miller, Chairman of the Board, called the meeting to order and said if there were no objections, the District would dispense with the reading of the minutes from the previous meeting. There were no objections. Mike then turned the meeting over to Todd Grinstead, General Manager of the District.

Disbursements- The October disbursements and accounts payable were approved and initialed by the Commissioners.

Questions or Comments from the Public- There were none.

Red Hill Sewer Project-Randy made a motion to approve and pay Requisition #13 for \$231,506.62. Edna seconded the motion. Motion carried.

A motion to accept Change Order Number # 6 for \$16,410.00 was made by Randy and seconded by Edna. Motion carried.

A motion to accept Change Order Number #4 on Contract 1 for \$25,905.52 was made by Randy and seconded by Edna. Motion carried.

Red Hill Sewer-Phase 2 – A motion was made by Randy to pay Req. #6 for \$360,421.38. Edna seconded the motion. Motion carried.

Riser Ridge/Laurel Fork Project- Todd said that we are still working on obtaining the remaining Right of Ways and User Agreements. Rod Lowe will prepare the Rule 42 for the PSC. A motion was made by Randy and seconded by Edna to have Mike sign the agreement with Bassett and Lowe for the Rule 42 preparation, not to exceed \$6,000. Motion carried.

Newark Sewer System – Todd said he had nothing new to report

Town of Elizabeth - System Improvements – A motion was made by Edna and seconded by Randy to accept the Resolution and approve Req. #5 for payment in the amount of \$7,728.90. Motion carried.

Miscellaneous Items – Shayne reported that we had one new tap installed and two service line leaks was repaired in October.

The 2008/2009 Audit was given to the Board members to look over at the October meeting. Rod Lowe was present to go over and answer any questions that the Board might have this evening. A motion by Edna and seconded by Randy to accept the audit for the water and sewer. Motion carried.

We need to have a CPA working with us to have the financial statements closed out before Bassett and Lowe does the audit. Rod is going to price the financial work separate from the audit for the board to go over.

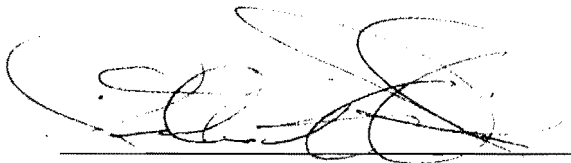
We will need to have an Actuary figure our Other Post Employment Benefits to see what our liability is for each year and place this in a trust fund. We need to check with the bank and insurance agent to see if they have anyone to do this.

Loomis Ridge Tank & Booster- Nothing new to report

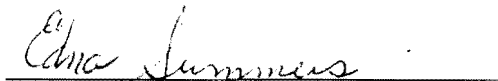
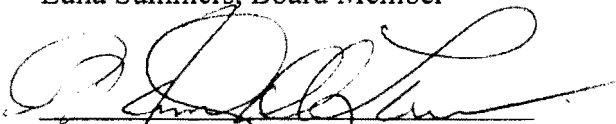
The next board meeting will be December 8, 2009 at the Claywood Water Office. The time will be at 6:00 P.M.

Mike said if there were no further business, the meeting would be adjourned. Adjourned at 7:30 P.M. Motion by Randy and seconded by Edna to adjourn.

Donna Ingraham, Bookkeeper



Michael Miller, Chairman

  
Edna Summers, Board Member  
C. Randall Law, Secretary