

CLAYWOOD PARK PUBLIC SERVICE DISTRICT  
P.O. BOX 127  
PARKERSBURG, WV 26102

DATE: May 11, 2010

TIME: 6:00 P.M.

PLACE: CLAYWOOD PARK OFFICE

ATTENDING: Todd Grinstead, Donna Ingraham, Michael Miller, Edna Summers,  
Randy Law

Michael Miller, Chairman of the Board, called the meeting to order and said if there were no objections, the District would dispense with the reading of the minutes from the previous meeting. There were no objections. Mike then turned the meeting over to Todd Grinstead, General Manager of the District.

Disbursements- The April disbursements, accounts payable and receivables were approved and initialed by the Commissioners.

Questions or Comments from the Public- There were none.

Red Hill Sewer Project-Edna made a motion to approve and pay Requisition #19 for \$160,224.54 for Cerrone Associates, Stonegate and Claywood Park. Randy seconded the motion. Motion carried.

Motion to have Mike sign letter to shift contingency money (\$786.60)over to the Legal Classification was made by Randy and seconded by Edna. Motion carried.

Motion by Mike and seconded by Edna to accept Change Order # 9 for contingency money to be used for Roof over sludge press building \$38,400.00. Motion carried.

Motion by Mike and seconded by Randy to accept Change Order # 11 for \$78,733.26 decrease for Adjustments to estimated quantities to reflect actual quantities installed. Motion carried.

Red Hill Sewer-Phase 2 – A motion was made by Randy to pay Req. #12 for \$158,011.51 for Stonegate Construction, Claywood Park and Cerrone Associates. Edna seconded the motion. Motion carried.

Riser Ridge/Laurel Fork Project- Todd said that he had some ladies that will be helping to get the people signed up and collect the tap fee. We can advertise for Bids before the PSC sends back their paper work.

Newark Sewer System – Todd said that he had nothing new to report.

Loomis Ridge Tank #1 and Booster Station Rehabilitation – We received information that Comvest Leasing has Filed Chapter 11. We checked for financing and found that we could borrow the \$130,000.00 for 10 years fixed at 4.99% with United

Bank. Randy Abstained from voting. Motion was made by Mike and seconded by Edna. Motion carried.

A motion was made by Randy and seconded by Edna to allow Mike to sign any future documents needed to carry out the transaction. Motion carried.

System Improvement to Town of Elizabeth – Cerrone Associates is working on the Final Pay out on this project.

System Operational Report – Todd gave the operational report. He reported that we had no main line leaks and five service line leaks repaired and no taps installed in April.

Miscellaneous Items – The PSC Tarriff # 17, new Water Rates went into effect April 11, 2010. Motion to have Mike Sign was made by Randy and seconded by Edna. Motion carried.

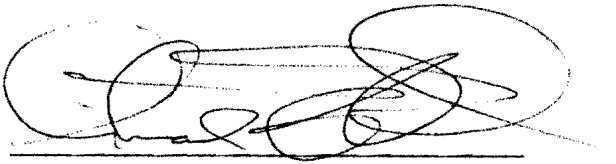
Todd reported that PWP is now called Pactiv. There was discussion about the company's waste water discharge limits.

The Board discussed the Wellness Program that Intra-State Insurance presented last month. Randy made a motion and Edna seconded to allow the employees and their spouses to participate. Motion carried.

The next board meeting will be June 8, 2010 at the Claywood Water Office. The time will be at 6:00 P.M.

Mike said if there were no further business, the meeting would be adjourned. Adjourned at 7:00 P.M. Motion by Randy and seconded by Edna to adjourn.

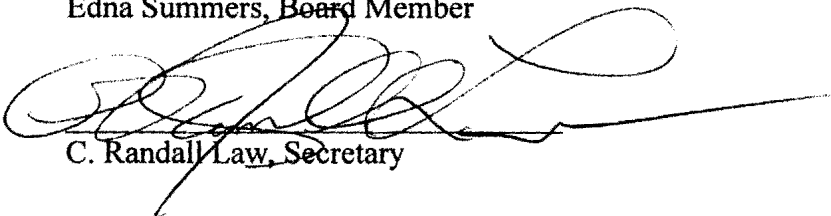
Donna Ingraham, Bookkeeper



Michael Miller, Chairman



Edna Summers, Board Member



C. Randall Law, Secretary