

CLAYWOOD PARK PUBLIC SERVICE DISTRICT
P.O. BOX 127
PARKERSBURG, WV 26102

DATE: June 8, 2010

TIME: 6:00 P.M.

PLACE: CLAYWOOD PARK OFFICE

ATTENDING: Todd Grinstead, Shayne Brabham, Donna Ingraham, Michael Miller, Edna Summers, Randy Law, Cam Siegrist, Emerson and Lowell Bumgard.

Michael Miller, Chairman of the Board, called the meeting to order and said if there were no objections, the District would dispense with the reading of the minutes from the previous meeting. There were no objections. Mike then turned the meeting over to Todd Grinstead, General Manager of the District.

Disbursements- The May disbursements, accounts payable and receivables were approved and initialed by the Commissioners.

Questions or Comments from the Public- Emerson and Lowell Bumgard attended the meeting to inquire about getting on the Riser Ridge Laurel Fork Water Project.

Red Hill Sewer Project-Randy made a motion to approve and pay Requisition #20 for \$37,429.55 for Stonegate Construction and change the retainer to \$10,000.00. Edna seconded the motion. Motion carried.

Red Hill Sewer-Phase 2 – A motion was made by Randy to pay Req. #13 for \$85,423.32 for Stonegate Construction and Cerrone Associates. Edna seconded the motion. Motion carried.

Riser Ridge/Laurel Fork Project- Todd said that we have about 90% of user agreements signed on contract one.

Newark Sewer System – Todd said that Shayne and Jim Ruckman are going to Kentucky to look at a Different Type of Grinder pumps.

Loomis Ridge Tank #1 and Booster Station Rehabilitation – Mr. Cam Siegrist, Bond Council, brought the Bond Documents to be signed. Randy made a motion to adopt the Bond Resolution with the Correction of the bank's name. Edna seconded the motion. Motion carried.

A motion was made by Randy and seconded by Edna to allow Mike to sign any future documents needed to carry out the transaction. Motion carried.

Todd said that the Paint Contractor is ready to start.

System Improvement to Town of Elizabeth – Todd said that a letter would be written asking for approval to spend the balance of money allotted for a Flow Meter for outside of the Booster Station.

System Operational Report – Shayne gave the operational report. He reported that we had one 8” main line break at Murphytown and five new taps installed in May.

Miscellaneous Items – Randy made a motion to sign the Permit to Cross the Rails to Trails. Edna seconded. Motion carried..

Todd presented the Proposal for the 2009/2010 Audit by Bassett and Lowe. It is for \$8000.00 for completing the audit and doing the PSC Report. A motion was made by Edna and seconded by Randy to accept the proposal. Motion carried..

The Board was informed about a complaint from Penny Yost. Her water consumption goes way up and then comes back down to a normal level. We offered to have her pay for the meter to be tested and she didn't want that. It is a new radio read meter. She then filed a complaint with the PSC. A Mediation was held with Penny Yost and Claywood Park by the PSC. The PSC tested her meter and it showed to be working Normal. They asked if Claywood would give her another Deferred Payment. Todd told them he would work with them on that, but she still has to keep her current bills paid at all times

The 2010/2011 Water Budget was presented to the Board. A motion to accept was made by Randy and seconded by Edna. Motion Carried.

The 2010/2011 Sewer Budget was presented to the Board. A motion to accept was made by Edna and seconded by Mike. Motion Carried.

Randy Law asked questions about the Water Quality Report that he had received in the mail.

The next board meeting will be July 13, 2010 at the Claywood Water Office. The time will be at 6:00 P.M.

Mike said if there were no further business, the meeting would be adjourned. Adjourned at 7:35 P.M. Motion by Randy and seconded by Edna to adjourn.

Donna Ingraham, Bookkeeper

Michael Miller, Chairman

Edna Summers, Board Member

C. Randall Law, Secretary