

CLAYWOOD PARK

Public Service District

Board Meeting Agenda

July 13, 2010

Call Meeting to Order:

Sign minutes and initial disbursements:

Questions / comments from the public:

Old Business:

- Status of Projects
 1. Red Hill Sewer Phase I:
 2. Red Hill Sewer Phase II:
 3. Riser Ridge / Laurel Fork Water line Extension:
 4. Newark area Sewer system:
 5. Loomis Ridge Tank #1 & Booster Station Rehabilitation:
 6. Water System Improvements to serve the Town of Elizabeth:

New Business:

Miscellaneous:

- WV Rural Water Assoc., Business Meeting Credentials.
- System Operation Report.
- Executive Session. (Legal issues & Employee matters).

Adjourn Meeting:

CLAYWOOD PARK PUBLIC SERVICE DISTRICT
P.O. BOX 127
PARKERSBURG, WV 26102

DATE: July 13, 2010

TIME: 6:00 P.M.

PLACE: CLAYWOOD PARK OFFICE

ATTENDING: Todd Grinstead, Shayne Brabham, Donna Ingraham, Michael Miller,
Edna Summers, Randy Law. .

Michael Miller, Chairman of the Board, called the meeting to order and said if there were no objections, the District would dispense with the reading of the minutes from the previous meeting. There were no objections. Mike then turned the meeting over to Todd Grinstead, General Manager of the District.

Disbursements- The June disbursements, accounts payable and receivables were approved and initialed by the Commissioners.

Questions or Comments from the Public- There were none.

Red Hill Sewer Project-Edna made a motion to approve and pay Requisition #21 for \$35,197.96 for Stonegate Construction, Cerrone Associates and Trombold Equipment. Randy seconded the motion. Motion carried.

A motion was made by Randy and seconded by Edna to have Mike sign the letter from IJDC for \$1,194.00 to be shifted from a line item. Motion carried.

Change Order #12 to install a 2 foot extension to grinder on Clover Leaf Road at cost of \$1,237.00. Motion by Edna and seconded by Randy to accept. Motion carried.

Motion by Randy and seconded by Edna to have Mike sign the Change Order #12. Motion carried.

Motion was made by Randy and Seconded by Edna to sign Notice of Award of Bid to Patriot Automation, Inc for their Bid of \$99, 910.00 for Telemetry. Motion carried.

Motion to approve Addendum #4 for \$9,500.00 for the Engineering on the Telemetry was made by Randy and seconded by Edna. Motion carried..

Motion to approve Addendum #5 to extend up to \$7,000.00 for Inspection Fees was made by Edna and seconded by Randy. Motion carried.

Red Hill Sewer-Phase 2 – A motion was made by Randy to pay Req. #14 for \$93,898.17 for Stonegate Construction, Trombold Equipment, Claywood Park and Cerrone Associates. Edna seconded the motion. Motion carried.

Motion to approve Addendum #6 for Inspection Fees not to exceed \$10,000.00 was made by Randy and seconded by Edna. Motion Carried.

StoneGate requested 2 days for adverse weather. They had 4 available, so no additional was given. Edna made a motion and was seconded by Mike to grant 0 days. Motion carried.

Riser Ridge/Laurel Fork Project- Todd said that we have Pre-filed with the Public Service Commission.

Newark Sewer System – Todd said that he had nothing new to report.

Loomis Ridge Tank #1 and Booster Station Rehabilitation – A motion was made by Randy and seconded by Edna to pay Req. #1 for \$5,600.00 to Cerrone Associates for the Design and Bidding. Motion carried
Todd said that he had the signature card for them to sign for the new checking account.

System Improvement to Town of Elizabeth – Todd and Fred Rader will be going to the Town of Elizabeth's August meeting with a letter asking for approval to spend the balance of money allotted for a Flow Meter for outside of the Booster Station.

System Operational Report – Shayne gave the operational report. He reported that we had one main line break and two service lines repaired and seven new taps installed in June.

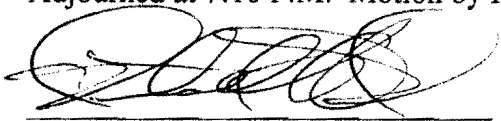
Miscellaneous Items – Randy made a motion to Authorize Todd to be the Voting Delegate at the WV Rural Water Association Annual Conference to be held at Snowshoe Mountain Resort. And have Shayne as Alternate Delegate. Edna seconded. Motion carried.

Mike asked to have our Health Insurance Carrier start working on our new contract, two to three months in advance. There will be a lot of health care changes that he feels we need to look at.

Todd asked the Board to go into Executive Session. No action was taken.

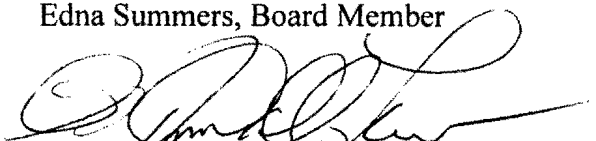
The next board meeting will be August 10, 2010 at the Claywood Water Office. The time will be at 6:00 P.M.

Mike said if there were no further business, the meeting would be adjourned. Adjourned at 7:10 P.M. Motion by Randy and seconded by Edna to adjourn.



Michael Miller, Chairman

Donna Ingraham, Bookkeeper


Edna Summers, Board Member
C. Randall Law, Secretary