

# ***CLAYWOOD PARK***

## **Public Service District**

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### **Board Meeting Agenda**

*August 10, 2010*

***Call Meeting to Order:***

***Sign minutes and initial disbursements:***

***Questions / comments from the public:***

***Old Business:***

- Status of Projects
  1. Red Hill Sewer Phase I:
  2. Red Hill Sewer Phase II:
  3. Riser Ridge / Laurel Fork Water line Extension:
  4. Newark area Sewer system:
  5. Loomis Ridge Tank #1 & Booster Station Rehabilitation:
  6. Water System Improvements to serve the Town of Elizabeth:

***New Business:***

- Nothing at this time

***Miscellaneous:***

- System Operation Report.

***Adjourn Meeting:***

CLAYWOOD PARK PUBLIC SERVICE DISTRICT  
P.O. BOX 127  
PARKERSBURG, WV 26102

DATE: August 10, 2010

TIME: 6:00 P.M.

PLACE: CLAYWOOD PARK OFFICE

ATTENDING: Todd Grinstead, Shayne Brabham, Donna Ingraham, Michael Miller, Edna Summers, Randy Law, Jill and Russell Wilson.

Michael Miller, Chairman of the Board, called the meeting to order and said if there were no objections, the District would dispense with the reading of the minutes from the previous meeting. There were no objections. Mike then turned the meeting over to Todd Grinstead, General Manager of the District.

Disbursements- The July disbursements, accounts payable and receivables were approved and initialed by the Commissioners.

Questions or Comments from the Public- Mr. and Mrs. Wilson addressed the Board about the destruction of flower beds by Stonegate Construction during the sewer lines installation. Each board member will go out and look at the property, before making a decision on damages.

Red Hill Sewer Project-Edna made a motion to approve and pay Requisition #22 for \$55,977.56 for Famco Construction. Randy seconded the motion. Motion carried.

Change Order #13 is to take off \$3,410.40 for the final adjustment of quantities. Motion by Randy and seconded by Edna to accept. Motion carried.

Red Hill Sewer-Phase 2 – A motion was made by Randy to pay Req. #15 for \$28,474.02 for Stonegate Construction and Cerrone Associates. Edna seconded the motion. Motion carried.

Motion to approve Addendum # 7 to take the line to the Smoot Farm was made by Randy and seconded by Edna. Motion carried.

Motion to approve Addendum #8 for extra Engineering and Inspection Fees of \$3,000.00 was made by Randy and seconded by Edna. Motion Carried.

A Motion was made by Randy and seconded by Edna to Sign the Notice to Proceed with Patriot Automation for the Telemetry. Motion carried.

A Motion was made by Randy and seconded by Mike to sign the Certificate of Substantial Completion for Phase II. Motion carried.

On August 27, 2010, Todd and Cerrone will go to IJDC and talk with them about using the contingency funds.

Riser Ridge/Laurel Fork Project- Todd said that it is with the Public Service Commission. We are waiting on their approval.

Newark Sewer System – Todd said that a meeting with the engineer is scheduled.

Loomis Ridge Tank #1 and Booster Station Rehabilitation – A motion was made by Edna and seconded by Mike to pay Req. #2 for \$52,183.43 to Cerrone Associates, Beam Inc. and Patriot Automation, Inc. Motion carried

A motion was made by Randy and seconded by Mike to accept change order #1 on Patriot Automation for \$2,470.00 for adding a control box. Motion carried.

A motion was made by Randy and seconded by Mike to sign the Certificate of Substantial Completion for Patriot Automation. Motion carried.

A motion was made by Randy and seconded by Edna to sign the Certificate of Release of Final Payment with the State Tax Dept. of WV for the Patriot Automation, Inc. Motion carried.

System Improvement to Town of Elizabeth – Todd and Fred Rader will be going to the Town of Elizabeth's August 12 meeting asking for approval to spend the balance of money allotted for a Control Valve.

System Operational Report – Shayne gave the operational report. He reported that we had two main line breaks and two service lines repaired and no new taps installed in July.

Miscellaneous Items – The Board asked that we clean out the old office building within the next thirty days. Property is selling better now. They thought we could go through the boxes here and get them ready to keep or shred.


The next board meeting will be September 7, 2010 at the Claywood Water Office. The time will be at 6:00 P.M.

Mike said if there were no further business, the meeting would be adjourned. Adjourned at 7:40 P.M. Motion by Randy and seconded by Edna to adjourn.



Donna Ingraham, Bookkeeper

Michael Miller, Chairman



Edna Summers, Board Member



C. Randall Law, Secretary