

CLAYWOOD PARK

Public Service District

Board Meeting Agenda

September 7, 2010

Call Meeting to Order:

Sign minutes and initial disbursements:

Questions / comments from the public:

Old Business:

- Status of Projects
 1. Red Hill Sewer Phase I:
 2. Red Hill Sewer Phase II:
 3. Riser Ridge / Laurel Fork Water line Extension:
 4. Newark area Sewer system:
 5. Loomis Ridge Tank #1 & Booster Station Rehabilitation:
 6. Water System Improvements to serve the Town of Elizabeth:

New Business:

Miscellaneous:

- System Operation Report.
- Surplus Property (Sale of Rt. 47 Office Building)
- Executive Session. (Board Policy).

Adjourn Meeting:

CLAYWOOD PARK PUBLIC SERVICE DISTRICT
P.O. BOX 127
PARKERSBURG, WV 26102

DATE: September 7, 2010

TIME: 6:00 P.M.

PLACE: CLAYWOOD PARK OFFICE

ATTENDING: Todd Grinstead, Shayne Brabham, Donna Ingraham, Michael Miller, Edna Summers, and Randy Law.

Michael Miller, Chairman of the Board, called the meeting to order and said if there were no objections, the District would dispense with the reading of the minutes from the previous meeting. There were no objections. Mike then turned the meeting over to Todd Grinstead, General Manager of the District.

Disbursements- The August disbursements, accounts payable and receivables were approved and initialed by the Commissioners.

Questions or Comments from the Public- None

Red Hill Sewer Project-Randy made a motion to approve and pay Requisition #23 for \$14,037.80 for StoneGate Construction. Edna seconded the motion. Motion carried.

Red Hill Sewer-Phase 2 – A motion was made by Edna to pay Req. #15 for \$56,848.68 for Stonegate Construction. Randy seconded the motion. Motion carried.

Motion to approve Change Order # 6 to reflect actual quantities installed is a decrease of \$25,566.35. Motion was made by Randy and seconded by Edna. Motion carried.

Riser Ridge/Laurel Fork Project- Todd said that there is nothing new to report.

Newark Sewer System – Todd said that he has a Resolution to pay Cerrone Associates \$33,110.00 from the HUD Small Cities Block Grant money for Preliminary Design work. Motion made by Mike and seconded by Randy. Motion carried.

Loomis Ridge Tank #1 and Booster Station Rehabilitation – A motion was made by Edna and seconded by Randy to pay Req. #3 for \$4,936.63 to pay Cerrone Associates, Nondedtructive Inspection Service, Claywood Park and Patriot Automation, Inc. Motion carried

System Improvement to Town of Elizabeth – Todd said he had nothing new to report.

System Operational Report – Shayne gave the operational report. He reported that we had four service lines repaired and five new taps installed in August.

Miscellaneous Items – Todd said he was going to get an Appraisal done on the old office building. This will have to go to the PSC for Approval.

Jill and Russell Wilson has requested \$4,078.00 for the Flower Beds that they claim StoneGate Construction tore out. Each Commissioner went to the Wilson's and looked at the flower beds in question. An offer of \$1,000.00 was made to the Wilson's. They declined the offer. The board says without actual receipts they can't pay the amount requested. Todd will talk to our Attorney, Steve Hardman.

The next board meeting will be October 12, 2010 at the Claywood Water Office. The time will be at 6:00 P.M.

Mike said if there were no further business, the meeting would be adjourned. Adjourned at 6:30 P.M. Motion by Randy and seconded by Edna to adjourn.

Donna Ingraham, Bookkeeper

Michael Miller, Chairman

Edna Summers, Board Member

C. Randall Law, Secretary