

CLAYWOOD PARK

Public Service District

Board Meeting Agenda

October 19, 2010

Call Meeting to Order:

Sign minutes and initial disbursements:

Questions / comments from the public:

Old Business:

- Status of Projects
 1. Red Hill Sewer Phase I:
 2. Red Hill Sewer Phase II:
 3. Riser Ridge / Laurel Fork Water line Extension:
 4. Newark area Sewer system:
 5. Loomis Ridge Tank #1 Rehabilitation:
 6. Water System Improvements to serve the Town of Elizabeth:

New Business:

Miscellaneous:

- Water System Operational Polices.
- District Operational Report.

Adjourn Meeting:

CLAYWOOD PARK PUBLIC SERVICE DISTRICT
P.O. BOX 127
PARKERSBURG, WV 26102

DATE: October 19, 2010

TIME: 6:00 P.M.

PLACE: CLAYWOOD PARK OFFICE

ATTENDING: Todd Grinstead, Shayne Brabham, Donna Ingraham, Michael Miller, Edna Summers, and Randy Law and Steve Snider.

Michael Miller, Chairman of the Board, called the meeting to order and said if there were no objections, the District would dispense with the reading of the minutes from the previous meeting. There were no objections. Mike then turned the meeting over to Todd Grinstead, General Manager of the District.

Disbursements- The September disbursements, accounts payable and receivables were approved and initialed by the Commissioners.

Questions or Comments from the Public- Steve Snider spoke in regards to his complaint on incomplete repairs needed after the Red Hill Sewer Project went across his property. Todd told him that he would look into it.

Red Hill Sewer Project-Mike made a motion to approve and pay Requisition #24 for \$53,400.00 for Famco Inc. Edna seconded the motion. Motion carried.

Change Order #10 for \$44,972.00 for Famco to do some work at the river bank. Motion by Edna and seconded by Randy. Motion carried.

Change Order #14 for \$41,945.00 to run sewer to the Smoot Farm that was not included in the project. Motion by Randy and seconded by Edna. Motion carried.

Mike signed the Addendum to not exceed \$15,000. to Cerrone Associates for engineering and inspection.

Red Hill Sewer-Phase 2 – A motion was made by Edna to pay Req. #17 for \$17,694.30 for Cerrone Associates. Randy seconded the motion. Motion carried.

Motion to approve Change Order # 7 to replace a vacuum pit for \$22,527.12 Motion was made by Edna and seconded by Randy. Motion carried.

A motion was made by Randy and seconded by Edna for IJDC to realign the Budget using Contingency Money. Motion carried.

A motion was made by Edna and seconded by Randy to accept Change Order #1 on Contract 4 to allow for Telemetry on two more pumps. Motion carried.

Riser Ridge/Laurel Fork Project- Todd said that it is still at the PSC for approval. We could possibly go to bid by the end of this year.

Newark Sewer System – Todd said that he has nothing new to report.

Loomis Ridge Tank #1 and Booster Station Rehabilitation – A motion was made by Edna and seconded by Randy to pay Req. #4 for \$55,096.69 to pay invoices to Cerrone Associates and Beam Inc. Motion carried

Motion to accept Change Order #1 for \$5,500.00 for cutting a new 30" opening in the Tank was made by Edna and seconded by Randy. Motion carried.

Motion to accept Change Order #2 for \$11,325.00 for the extra work that the inside of the tank required was made by Edna and seconded by Randy. Motion carried.

System Improvement to Town of Elizabeth – Todd said he had an Addendum for additional Engineer and Inspection for a total of \$6,000.00. Motion made by Randy and seconded by Edna to accept. Motion carried.

Motion by Edna and seconded by Randy to accept Change Order #3 for the installation of a Flow Control Valve in our Line for \$49,986.00. Motion carried.

System Operational Report – Shayne gave the operational report. He reported that we had four service lines and two main lines repaired. We had one new tap installed in September.

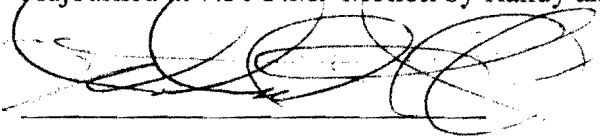
Miscellaneous Items – Jill and Russell Wilson was offered \$1,000.00 for the Flower Beds that they claim StoneGate Construction tore out. Todd has talked to our Attorney, Steve Hardman about this situation.

A motion was made by Edna and seconded by Mike to accept the Thermal Expansion Protection Policy. Motion carried.

A motion was made by Edna and seconded by Randy to accept the High Water Pressure Service Policy. Motion carried.

The next board meeting will be November 16, 2010 at the Claywood Water Office. The time will be at 6:00 P.M.

Mike said if there were no further business, the meeting would be adjourned. Adjourned at 7:30 P.M. Motion by Randy and seconded by Edna to adjourn.

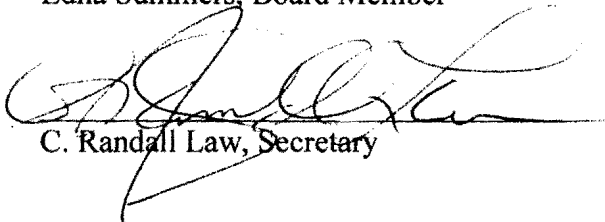


Donna Ingraham, Bookkeeper

Michael Miller, Chairman



Edna Summers, Board Member



C. Randall Law, Secretary