

# ***CLAYWOOD PARK***

**Public Service District**

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## **Board Meeting Agenda**

*November 16, 2010*

***Call Meeting to Order:***

***Sign minutes and initial disbursements:***

***Questions / comments from the public:***

***Old Business:***

- Status of Projects
  1. Red Hill Sewer Phase I:
  2. Red Hill Sewer Phase II:
  3. Riser Ridge / Laurel Fork Water line Extension:
  4. Newark area Sewer system:
  5. Loomis Ridge Tank #1 Rehabilitation:
  6. Water System Improvements to serve the Town of Elizabeth:

***New Business:***

***Miscellaneous:***

- District Operational Report.

***Adjourn Meeting:***

CLAYWOOD PARK PUBLIC SERVICE DISTRICT  
P.O. BOX 127  
PARKERSBURG, WV 26102

DATE: November 16, 2010

TIME: 6:00 P.M.

PLACE: CLAYWOOD PARK OFFICE

ATTENDING: Todd Grinstead, Donna Ingraham, Michael Miller, Edna Summers, and Randy Law.

Michael Miller, Chairman of the Board, called the meeting to order and said if there were no objections, the District would dispense with the reading of the minutes from the previous meeting. There were no objections. Mike then turned the meeting over to Todd Grinstead, General Manager of the District.

Disbursements- The October disbursements, accounts payable and receivables were approved and initialed by the Commissioners.

Questions or Comments from the Public- There were none..

Red Hill Sewer Project-Randy made a motion to approve and pay Requisition #25 for \$13,430.30 for Cerrone Associates Inc. Edna seconded the motion. Motion carried.

A motion was made by Randy and seconded by Mike to send a Letter to the DEP to realign the Budget in the amount of \$173,458.00. Motion carried.

Red Hill Sewer-Phase 2 – A motion was made by Edna to pay Req. #18 for \$42,648.52. Randy seconded the motion. Motion carried.

A motion was made by Randy and seconded by Edna for IJDC to realign the Budget in the amount of \$6,400.00. Motion carried.

Riser Ridge/Laurel Fork Project- A motion was made by Edna and seconded by Randy to accept the Proposal for Cam Seigrest to be our Bond Counsel not to exceed \$25,000.00. Motion carried.

Newark Sewer System – Todd said that he has nothing new to report.

Loomis Ridge Tank #1 and Booster Station Rehabilitation – A motion was made by Randy and seconded by Edna to request a Tax Release for Beam Inc. Motion carried

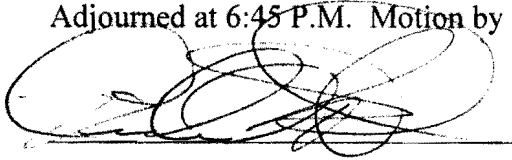
System Improvement to Town of Elizabeth – Cerrone has filed for a Permit from DOH.

System Operational Report – Todd gave the operational report. He reported that we had one service line and five main lines repaired. We had one new tap installed in October.

Miscellaneous Items – Todd said he would get an Appraisal done on the old office after Thanksgiving.


The next board meeting will be December 14, 2010 at the Claywood Water Office. The time will be at 6:00 P.M.


Mike said if there were no further business, the meeting would be adjourned. Adjourned at 6:45 P.M. Motion by Randy and seconded by Edna to adjourn.



Michael Miller, Chairman

Donna Ingraham, Bookkeeper

  
Edna Summers, Board Member

  
C. Randall Law, Secretary