

CLAYWOOD PARK PUBLIC SERVICE DISTRICT
P.O. BOX 127
PARKERSBURG, WV 26102

DATE: April 12, 2011

TIME: 6:00P.M.

PLACE: Claywood Park PSD Business Office, 594 Davisville Road, Davisville, WV 26142

BOARD MEMBERS ATTENDING: Michael A. Miller, Chairman, C. Randall Law, Secretary / Treasurer, Edna Summers, Member.

OTHERS IN ATTENDANCE: Todd Grinstead, General Manager, Shayne Brabham, Asst. Manager.

Michael A. Miller, Chairman, presided. The Chairman called the meeting to order.

Chairman Miller asked if there were no objections, the Board would dispense with the reading of the minutes from the previous meeting. Since there were no objections, Chairman Miller stated he would turn the meeting over to Todd Grinstead, General Manager of the District

Disbursements: The March 2011 disbursements, accounts payable, and receivables were reviewed and initialed by all commissioners.

Questions and Comments from the Public: There were none.

Red Hill Sewer Project: Mr. Grinstead presented the Board with the certificate of substantial completion for Patriot Automation, Inc. A motion made by Chairman Miller and seconded by Commissioner Law passed unanimously.

Riser Ridge / laurel Fork Water Extension Project: Mr. Grinstead reported a special meeting for the loan closing of this project will be held April 13, 2011, at 10:00 a.m. in the Board meeting room, at the District's Office.

Mr. Grinstead presented the Board with a proposal from Steve Hardman of Bowles Rice McDavid Graff & Love LLP., to increase the legal fee by \$5,000 totaling \$30,000. This request is the result of the District increasing the number of right-of-ways needed to construct the project. A motion made by Commissioner Law and seconded by Commissioner Summers passed unanimously.

Newark Area Sewer System Project: Mr. Grinstead reported that all parties involved are still working on a plan to modify the available funding to complete the necessary improvements.

Water System Improvements to serve the Town of Elizabeth: Mr. Grinstead reported that the contractor has completed 90% of the valve installation.

April 12, 2011

Miscellaneous: Mr. Grinstead reported that all the required paperwork was filed with the USDA Rural Development Office for approval to sale the old office property.

The Board had discussion on the best method to sale the property; all agreed that accepting sealed bids would be the most effective. Todd will contact the Districts Attorney about the conditions and terms of the sale.

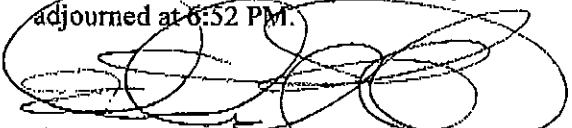
Mr. Grinstead reported to the Board that he had been in contact with the Mr. Fred Rader of the MOVRC about diversity training for the Board and employees. The MOVRC will work with the WV Dept of labor to provide this training. Dates and times will be announced in the future.

Shayne Brabham, Asst. Manager, reported the District had two main water line repairs, two service line repairs and one water tap, in March, 2011.


Commissioner Summers brought up for discussion that the Board should review the credit card statements on a quarterly basis. All were in agreement.

The date of the next regular meeting was set for 6:00 PM, Tuesday, May 10, 2011 at the District's business office.

Chairman Miller asked if there were any further business to come before the Board. A motion made by Commissioner Law and seconded by Commissioner Summers passed unanimously and the meeting was adjourned at 6:52 PM.



Michael A. Miller, Chairman

C. Randall Law, Secretary / Treasurer

Edna Summers, Member

[Remainder of Page Intentionally Blank]

Confirmation of Monthly Meeting Held

The Commissioners of the Central Boaz Public Service District met as follows :

Date : 8-19-11

Time : 6:30 PM

Location : Boaz Pump Station

The following Commissioners were in attendance :

Paul Tingler Paul Tingle
LARRY HOFFMAN Larry Hoffmann

Absent: RON FOOSE

The Following Items were discussed :

Motion by Paul's Board President to sign "Application
FOR A CERTIFICATION OF CONVENIENCE AND NECESSITY"
Second by LARRY Passed UNANIMOUS

Detailed meeting notes will be prepared and voted on at the next scheduled meeting.

The meeting adjourned at 6:25 PM (time).

Signed : Paul Tingle

Commission Secretary

April 19-2011

Attending: Paul Taylor
Larry Hoffmann
Todd Grinstead

Reviewed: Minutes
Water/Sewer Reports

Todd: Presented the "Application For a Certification
of Convenience and Necessity" For signature
of Board President.

Motion by Paul to Sign; Second by Larry.

Passed unanimous.

This is a continuation of project work.

Next meeting May 17, ~~2011~~ 2011

meeting adjourned 6:25 PM

Paul Taylor
Sect.