

CLAYWOOD PARK PUBLIC SERVICE DISTRICT
P.O.BOX 127
PARKERSBURG, WV 26102

DATE: September 6, 2011

TIME: 6:00P.M.

PLACE: Claywood Park PSD Business Office, 594 Davisville Road, Davisville, WV 26142

BOARD MEMBERS ATTENDING: Michael A. Miller, Chairman, C. Randall Law, Secretary / Treasurer, Edna Summers, Member

OTHERS IN ATTENDANCE: Todd Grinstead, General Manager, Shayne Brabham, Asst. Manager.

Michael A. Miller, Chairman, presided. The Chairman called the meeting to order.

Chairman Miller asked if there were no objections, the Board would dispense with the reading of the minutes from the previous meeting. Since there were no objections, Chairman Miller stated he would turn the meeting over to Todd Grinstead, General Manager of the District

Disbursements: The July 2011 disbursements, accounts payable, and receivables were reviewed and initialed by all commissioners.

Questions and Comments from the Public: There were none.

Old Business:

Red Hill Sewer Project: Mr. Grinstead presented to the Board Change Order No.16, of Phase 1. A motion made by Commissioner Law and seconded by Commissioner Summers passed unanimously.

Riser Ridge / laurel Fork Water Extension Project: Mr. Grinstead presented to the Board requisition No.6 in the amount of \$474,208.16. A motion made by Commissioner Law and seconded by Commissioner Summers passed unanimously.

Mr. Grinstead presented to the Board Change Order No.5. A motion made by Commissioner Law and seconded by Commissioner Summers passed unanimously.

Newark Area Sewer System Project: Mr. Grinstead stated there was nothing to bring to the Board at this time.

Water System Improvements to serve the Town of Elizabeth: Mr. Grinstead presented to the Board requisition No.8 in the amount of \$2,699.30. A motion made by Commissioner Law and seconded by Commissioner Summers passed unanimously.

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Mr. Grinstead presented to the Board a resolution for final pay request. A motion made by Commissioner Summers and seconded by Commissioner Law passed unanimously.

New Business:

Mr. Grinstead reported to the Board possible dates for EEO training. October 17th & 19th, 2011.

Mr. Grinstead presented to the Board a request to advertise for the sale of the Rt. 47 property (former PSD Office Property), until November 8, 2011. A motion made by Commissioner Law and seconded by Commissioner Summers passed unanimously.

Mr. Grinstead reported to the Board that the PSD had pre-filed (30 day notice of intent to file) with the Public Service Commission for the needed sewer rate increase.

Miscellaneous:

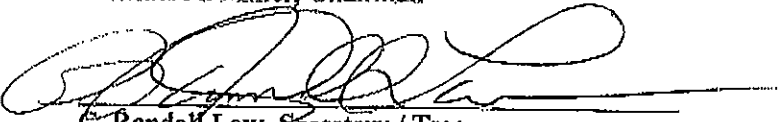
- A motion made by Commissioner Law and seconded by Commissioner Summers to make Todd Grinstead the Districts voting delegate with Shayne Brabham as alternate delegate at the annual business meeting of the WV Rural Water Association, on September 12, 2011 passed unanimously.
- Mr. Grinstead requested the Board enter into Executive session to discuss District Policies, A motion made by Commissioner Law and seconded by Chairman Miller passed unanimously. The Board along with General Manager, Todd Grinstead and Asst., Shayne Brabham entered into executive session at 6:28 PM. At 6:39 PM, The Chairman called the meeting back to order.
- Shayne Brabham, Asst. Manager, reported the District installed 1 new water service tap and had 3 service line repairs in August, 2011.

The date of the next regular meeting was set for 6:00 PM, Tuesday, October 11, 2011 at the District's business office. Due to the District's Board and Managers attending the WV Rural Water Association's annual conference, it was necessary to move the meeting date from the normal second Tuesday of the month.

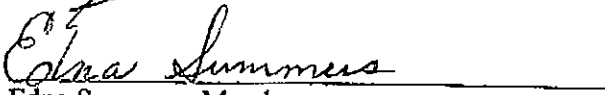
Chairman Miller asked if there were any further business to come before the Board. A motion made by Commissioner Law and seconded by Chairman Miller passed unanimously and the meeting was adjourned at 6:50 PM.



Michael A. Miller, Chairman



C. Randall Law, Secretary / Treasurer



Edna Summers, Member

Confirmation of Monthly Meeting Held

The Commissioners of the Central Boaz Public Service District met as follows :

Date : Sept 20, 2011

Time : 6:00 PM

Location : Boaz pump Station

The following Commissioners were in attendance :

LARRY HOFFMAN Larry Hoffmann

JAMES DARR James Darr

PAUL TAYLOR Paul Taylor

The Following Items were discussed :

MOTION to use Reserve money to pay off BERKADIA LOAN.

By: JAMES Second: PAUL Passed UNANIMOUS

Detailed meeting notes will be prepared and voted on at the next scheduled meeting.

The meeting adjourned at 6²⁵ PM (time).

Signed : Paul Taylor

Commission Secretary

Sept. 20, 2011

Attending: LARRY HOFFMAN

James Deem

Paul Tugler

Todd Grinstead

Reviewed: Minutes

Water / Sewer Finances

Todd: Reported System OK

: Swamp appraisal will be done Friday 2⁰⁰ PM.

: one trustee of Methodist Church is trying to make an issue about project R-o-w.

: drainage elevation for swamp has been determined to be 6 feet.

: Project has been approved by staff and will now go before A-L-J for approval. Also a public hearing will be scheduled.

: Recommended to use reserved money to pay loan.

Motion to use Reserve money to pay of Berkadia loan.

By: James Second: Paul Passed UNANIMOUS

next meeting Oct 18, 2011

meeting adjourned 6³⁰ PM

Paul Tugler
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