

CLAYWOOD PARK

Public Service District

Board Meeting Agenda

August 7, 2012

Call Meeting to Order:

Sign minutes and initial disbursements:

Questions / comments from the public:

Old Business:

- Status of Projects
 1. Red Hill Sewer:
 2. Riser Ridge / Laurel Fork Water line Extension:
 3. Newark Area Sewer:

New Business: None at this time

Miscellaneous:

- Wood County Parks. Sewer O&M Agreement.
- Accounting Agreements.
- District operational report

Adjourn Meeting:

CLAYWOOD PARK PUBLIC SERVICE DISTRICT
P.O.BOX 127
PARKERSBURG, WV 26102

DATE: August 7, 2012

TIME: 6:00P.M.

PLACE: Claywood Park PSD Business Office, 594 Davisville Road, Davisville, WV 26142

BOARD MEMBERS ATTENDING: Edna Summers, Member, C. Randall Law, Secretary / Treasurer

OTHERS IN ATTENDANCE: Todd Grinstead, General Manager, Shayne Brabham, Asst. Manager.

Commissioner Summers filling in for Chairman Miller presided. Commissioner Summers called the meeting to order.

Commissioner Summers asked if there were no objections, the Board would dispense with the reading of the minutes from the previous meeting. Since there were no objections, Commissioner Summers stated he would turn the meeting over to Todd Grinstead, General Manager of the District

Disbursements: The July 2012 disbursements, accounts payable and receivables were reviewed and initialed by all commissioners.

Questions and Comments from the Public: There were none.

Old Business:

Red Hill Sewer Project: There was nothing to report at this time.

Riser Ridge / laurel Fork Water Extension Project: There was nothing to report at this time.

Newark Area Sewer System Project: There was nothing to report at this time.

New Business: There was no new business.

Miscellaneous:

Mr. Grinstead presented to the Board for Chairman Millers signature a letter to the West Virginia Public Service Commission for approval of the wastewater Operation and Maintenance Agreement for the Wood County Parks and Recreation Commission. A motion made approving the agreement was made by Commissioner Summers and seconded by Commissioner Law passed unanimously.

Mr. Grinstead presented to the Board an agreement from Bennett & Dobbins, CPA, to perform general accounting functions along with the PSC Annual Report. A motion made approving the agreement was made by Commissioner Law and seconded by Commissioner Summers passed unanimously.

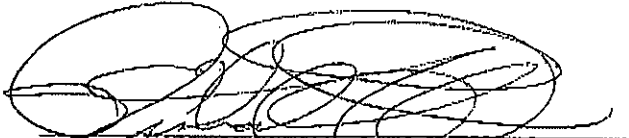
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Mr. Grinstead presented to the Board an agreement from Bassett & Lowe, CPA, to perform the District's FY 2011/2012 financial Audit. A motion made approving the agreement was made by Commissioner Law and seconded by Commissioner Summers passed unanimously.

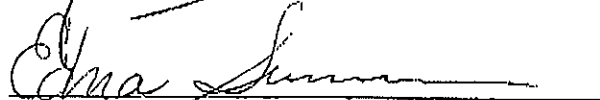
Shayne Brabham, Asst. Manager, reported the District had installed no new water taps and repaired 4 main line leaks and 3 service line leaks in July, 2012.

The date of the next regular meeting was set for 6:00 PM, Tuesday, September 11, 2012 at the District's business office.

Commissioner Summers asked if there were any further business to come before the Board. A motion made by Commissioner Law and seconded by Commissioner Summers passed unanimously and the meeting was adjourned at 6:40 PM.



Michael A. Miller, Chairman

C. Randall Law, Secretary / Treasurer

Edna Summers, Member