

# ***CLAYWOOD PARK***

## **Public Service District**

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### **Board Meeting Agenda**

*July 10, 2012*

***Call Meeting to Order:***

***Sign minutes and initial disbursements:***

***Questions / comments from the public:***

***Old Business:***

- Status of Projects
  1. Red Hill Sewer:
  2. Riser Ridge / Laurel Fork Water line Extension:
  3. Newark Area Sewer:

***New Business:*** None at this time

***Miscellaneous:***

- Water & Sewer Tariff
- Little Kanawha Service Co. Sewer O&M Agreement.
- WWRWA Board Nomination
- District operational report

***Adjourn Meeting:***

CLAYWOOD PARK PUBLIC SERVICE DISTRICT  
P.O.BOX 127  
PARKERSBURG, WV 26102

DATE: July 10, 2012

TIME: 6:00P.M.

PLACE: Claywood Park PSD Business Office, 594 Davisville Road, Davisville, WV 26142

BOARD MEMBERS ATTENDING: Michael A. Miller, Chairman, Edna Summers, Member, C. Randall Law, Secretary / Treasurer

OTHERS IN ATTENDANCE: Todd Grinstead, General Manager, Shayne Brabham, Asst. Manager.

Michael A. Miller, Chairman, presided. The Chairman called the meeting to order.

Chairman Miller asked if there were no objections, the Board would dispense with the reading of the minutes from the previous meeting. Since there were no objections, Chairman Miller stated he would turn the meeting over to Todd Grinstead, General Manager of the District

**Disbursements:** The June 2012 disbursements, accounts payable and receivables were reviewed and initialed by all commissioners.

**Questions and Comments from the Public:** There were none.

**Old Business:**

***Red Hill Sewer Project:*** There was nothing to report at this time.

***Riser Ridge / laurel Fork Water Extension Project:*** Mr. Grinstead presented to the Board requisition No.17 in the amount of \$10,312.22. A motion made by Commissioner Summers and seconded by Commissioner Miller passed unanimously.

***Newark Area Sewer System Project:*** There was nothing to report at this time.

**New Business:** There was no new business.

**Miscellaneous:**

Mr. Grinstead presented to the Board Water tariff No.18 for Chairman Millers signature. Tariff No. 18 is effective for all services rendered on and after June 20, 2012.

Mr. Grinstead presented to the Board Sewer tariff No.11 for Chairman Millers signature. Tariff No. 11 is effective for all services rendered on and after March 20, 2012.

July 10, 2012

Mr. Grinstead presented to the Board for Chairman Millers signature a letter to the West Virginia Public Service Commission for approval of the wastewater Operation and Maintenance Agreement for the Little Kanawha Service Company sewer system. A motion made approving the agreement was made by Commissioner Law and seconded by Commissioner Summers passed unanimously.

Mr. Grinstead presented to the Board a 2012 WV Rural Water Assoc. Board of Directors nomination form for Todd Grinstead to be nominated to serve as a candidate for office of Director representing Region 3 of the WVRWA. A motion made to nominate Mr. Grinstead was made by Commissioner Summers and seconded by Commissioner Law passed unanimously.

Shayne Brabham, Asst. Manager, reported the District had installed 2 new water taps and repaired 2 main line leaks and 5 service line leaks in June, 2012.

The date of the next regular meeting was set for 6:00 PM, Tuesday, August 7, 2012 at the District's business office.

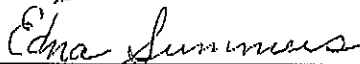
Chairman Miller asked if there were any further business to come before the Board. A motion made by Commissioner Law and seconded by Commissioner Summers passed unanimously and the meeting was adjourned at 6:35 PM.



Michael A. Miller, Chairman



C. Randall Law, Secretary / Treasurer



Edna Summers, Member