

CLAYWOOD PARK PUBLIC SERVICE DISTRICT
P.O.BOX 127
PARKERSBURG, WV 26102

DATE: January 8, 2013

TIME: 6:00P.M.

PLACE: Claywood Park PSD Business Office, 594 Davisville Road, Davisville, WV 26142

BOARD MEMBERS ATTENDING: Michael A. Miller, Chairman, Edna Summers, Member, C. Randall Law, Secretary / Treasurer

OTHERS IN ATTENDANCE: Todd Grinstead, General Manager, Shayne Brabham, Asst. Manager.

Michael A. Miller, Chairman, presided. The Chairman called the meeting to order.

Chairman Miller asked if there were no objections, the Board would dispense with the reading of the minutes from the previous meeting. Since there were no objections, Chairman Miller stated he would turn the meeting over to Todd Grinstead, General Manager of the District

Annual Election of officers: Commissioner Law made a motion, seconded by Commissioner Summers, to elect Michael Miller as Chairman, and Commissioner Law as Secretary/Treasurer. The motion carried unanimously.

Disbursements: The December 2012 disbursements, accounts payable and receivables were reviewed and initialed by all commissioners.

Questions and Comments from the Public: There were none.

Old Business:

Riser Ridge / laurel Fork Water Extension Project: Mr. Grinstead presented to the Board requisition No.22 in the amount of \$7,700.00 a motion made by Commissioner Summers and seconded by Commissioner Law passed unanimously.

Mr. Grinstead presented to the Board Addendum No.6 to the engineering agreement in the amount of \$3,000.00. A motion made by Commissioner Law and seconded by Commissioner Summers passed unanimously.

Mr. Grinstead reported to the Board that there is \$76,300.00 remaining in the project. Mr. Grinstead advised that the remaining funds will be used to add telemetry controls to two tanks and add security fence to approximately six tank sites. A motion to spend the remaining funds made by Commissioner Summers and seconded by Commissioner Law passed unanimously.

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Newark Area Sewer System Project: Nothing to report at this time.

New Business: There was no new business.

Miscellaneous:

- ***Rt-47 property sale:*** Mr. Grinstead reported to the Board that he has received some more inquiries about the sale of Rt-47 office property. After a short discussion the board agreed to proceed with the sale of this property later in the spring of this year.
- Shayne Brabham, Asst. Manager, reported the District had installed no new water taps and only repaired 2 service line leaks in December, 2012.

The date of the next regular meeting was set for 6:00 PM, Tuesday, February 12, 2013 at the District's business office.

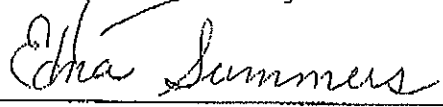
Chairman Miller asked if there were any further business to come before the Board. A motion made by Commissioner Law and seconded by Commissioner Summers passed unanimously and the meeting was adjourned at 6:50 PM.



Michael A. Miller, Chairman



C. Randall Law, Secretary / Treasurer



Edna Summers, Member