

CLAYWOOD PARK

Public Service District

Board Meeting Agenda

April 9, 2013

Call Meeting to Order:

Sign minutes and initial disbursements:

Questions / comments from the public:

Old Business:

- Status of Projects
 1. Riser Ridge / Laurel Fork Water line Extension:
Requisition No. 25
 2. Newark Area Sewer:
- Sewer Rate.
- Little Kanawha Service Company

New Business: Nothing at this time.

Miscellaneous:

- Water System Grant
- February 2013 District operational report.

Adjourn Meeting:

CLAYWOOD PARK PUBLIC SERVICE DISTRICT
P.O.BOX 127
PARKERSBURG, WV 26102

DATE: April 9, 2013

TIME: 7:00P.M.

PLACE: Claywood Park PSD Business Office, 594 Davisville Road, Davisville, WV 26142

BOARD MEMBERS ATTENDING: Michael A. Miller, Chairman, Edna Summers, Member, C. Randall Law, Secretary / Treasurer

OTHERS IN ATTENDANCE: Todd Grinstead, General Manager, Shayne Brabham, Asst. Manager.

Michael A. Miller, Chairman, presided. The Chairman called the meeting to order.

Chairman Miller asked if there were no objections, the Board would dispense with the reading of the minutes from the previous meeting. Since there were no objections, Chairman Miller stated he would turn the meeting over to Todd Grinstead, General Manager of the District

Disbursements: The March 2013 disbursements, accounts payable and receivables were reviewed and initialed by all commissioners.

Questions and Comments from the Public: There were none.

Old Business:

Riser Ridge / laurel Fork Water Extension Project: Mr. Grinstead presented to the Board requisition No.25 in the amount of \$25,124.65 a motion made by Commissioner Law and seconded by Commissioner Summers passed unanimously.

Newark Area Sewer System Project: Mr. Grinstead stated there was nothing to report at this time.

Sewer Rate: Mr. Grinstead reported the District is waiting approval from the Public Service Commission.

Little Kanawha Service Company Wastewater System: Mr. Grinstead presented to the Board Account agreement and signature forms for the Board to fill out in order to open two new accounts for the operation of the Company's wastewater system.

Wood County Parks & Recreation Wastewater System: Mr. Grinstead presented to the Board Account agreement and signature forms for the Board to fill out in order to open two new accounts for the operation of the Parks Commission wastewater system.

New Business: Mr. Grinstead stated there was nothing to report at this time.

Miscellaneous: Mr. Grinstead presented to the Board a Community Participation Grant application to upgrade the Districts water division radio telemetry system. A motion made by Commissioner Summers and seconded by Commissioner Law passed unanimously.

March 12, 2013

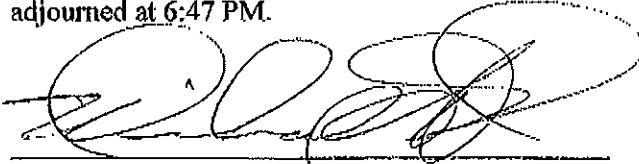
2.

Miscellaneous: (Continue)

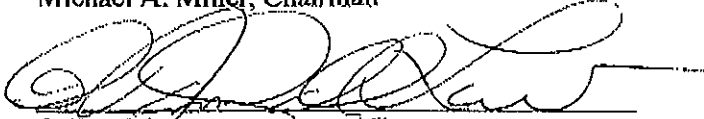
Shayne Brabham, Asst. Manager, reported the District made no water taps and repaired 3 main line breaks and 2 service line repair in March, 2013.

The date of the next regular meeting was set for 6:00 PM, Tuesday, May 14, 2013 at the District's business office.

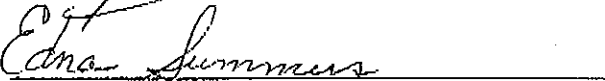
Chairman Miller asked if there were any further business to come before the Board. A motion made by Commissioner Law and seconded by Commissioner Summers passed unanimously and the meeting was adjourned at 6:47 PM.



Michael A. Miller, Chairman



C. Randall Law, Secretary / Treasurer



Edna Summers, Member