

CLAYWOOD PARK

Public Service District

Board Meeting Agenda

June 18, 2013

Call Meeting to Order:

Sign minutes and initial disbursements:

Questions / comments from the public:

Old Business:

- Status of Projects
 1. Riser Ridge / Laurel Fork Water line Extension:
 2. Newark Area Sewer:

- Sewer Rate.
- Little Kanawha Service Company
- Wood County Parks & Recreation Wastewater System

New Business: Nothing at this time.

Miscellaneous:

- Rt-47 Property Sale
- GIS Mapping Demonstration
- July 2013 Board Meeting Date
- May 2013 District Operational Report

Adjourn Meeting:

CLAYWOOD PARK PUBLIC SERVICE DISTRICT
P.O. BOX 127
PARKERSBURG, WV 26102

DATE: June 18, 2013

TIME: 2:00P.M.

PLACE: Claywood Park PSD Business Office, 594 Davisville Road, Davisville, WV 26142

BOARD MEMBERS ATTENDING: Michael A. Miller, Chairman, Edna Summers, Member, C. Randall Law, Secretary / Treasurer

OTHERS IN ATTENDANCE: Todd Grinstead, General Manager, Shayne Braham, Asst. Manager.

Michael A. Miller, Chairman, presided. The Chairman called the meeting to order.

Chairman Miller asked if there were no objections, the Board would dispense with the reading of the minutes from the previous meeting. Since there were no objections, Chairman Miller stated he would turn the meeting over to Todd Grinstead, General Manager of the District.

Disbursements: The May 2013 disbursements, accounts payable and receivables were reviewed and initialed by all commissioners.

Questions and Comments from the Public: There were none in attendance.

Old Business:

Riser Ridge / laurel Fork Water Extension Project: Nothing to report.

Newark Area Sewer System Project: Mr. Grinstead reported that all agencies involved are working on funding issues.

Sewer Rate: Mr. Grinstead reported the District is waiting approval from the Public Service Commission. PSC staff was on site the week of May 20, 2013 and reviewed our books.

Little Kanawha Service Company Water System: Mr. Grinstead reported that all necessary paperwork requesting the transfer has been filed with the PSC, an a hearing has been scheduled on August 1, 2013.

Wood County Parks & Recreation Wastewater System: Mr. Grinstead reported the District began operation of the system on May 1, 2013.

New Business: Mr. Grinstead stated there was nothing to report at this time.

Miscellaneous: Mr. Grinstead reported sealed bids will be accepted until July 16, 2013 for the sale of the Rt-47 property.

Commissioner Law proposed to the Board to change the July 2013 Board meeting date to July 16, 2013 at 2:00pm. After a brief discussion, a motion made by Commissioner Law and seconded by Commissioner Summers passed unanimously.

June 18, 2013

2.

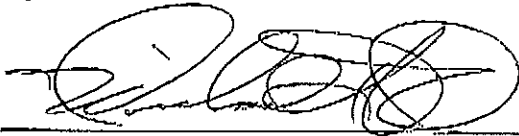
Erica Johnson, Geographic Information System (GIS) coordinator for the District, addressed the Board with a power point presentation informing the board of the progress District staff has made with mapping and GPS.

Shayne Brabham, Asst. Manager, reported the District made four water taps and repaired three main line breaks and two service line repair in April, 2013.

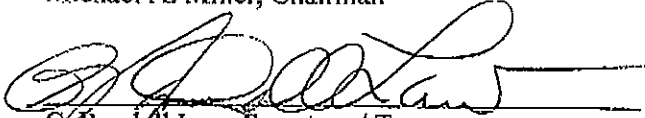
Commissioner Summers informed the Board that she had been approached by a resident on Mill Run Rd. concerning the water line extension that serves the Mill Run Rd. area that was installed mid 1990's. There were questions about who paid for the extension, and how much was paid by each customer. Todd Grinstead, General Manager will look into this matter.

The date of the next regular meeting was set for 2:00 PM, Tuesday, July 16, 2013 at the District's business office.

Chairman Miller asked if there were any further business to come before the Board. A motion made by Commissioner Law and seconded by Commissioner Summers passed unanimously and the meeting was adjourned at 2:48 PM.



Michael A. Miller, Chairman



Randall Law, Secretary / Treasurer



Edna Summers, Member