

Board Meeting Agenda

May 10, 2016

Call Meeting to Order:

Reading and approval of the minutes:

Approval of the meeting agenda:

Initial disbursements:

Questions / comments from the public:

Old Business:

- Status of Projects
 - ***Newark Area Sewer.*** Approval of drawdown No.15, \$191,527.76. Receive report on construction completion status.
 - ***2015 Water System Improvements.*** Receive update. Action related to Contract No.2.

New Business:

- Approve Engagement letter from Crews & Associates to pursue select Water Bonds to be refunded.

Miscellaneous:

- April 2016 System Operational Report.

Adjourn Meeting:

CLAYWOOD PARK PUBLIC SERVICE DISTRICT
P.O.BOX 127
PARKERSBURG, WV 26102

BOARD OF COMMISSIONERS MEETING

DATE: May 9, 2016

TIME: 2:00 p.m.

PLACE: Claywood Park PSD Business Office, 594 Davisville Road, Davisville, WV 26142

BOARD MEMBERS ATTENDING: Michael Miller, Chairman, Edna Summers, Member, C. Randall Law, Secretary / Treasurer

OTHERS IN ATTENDANCE: Todd Grinstead, General Manager, Shayne Brabham, Asst. Manager, A.J. Allen, Office Manager and Luke Peters of the Mid-Ohio Valley Regional Council (MOVRC).

Chairman Miller asked if there were no objections, the Board would dispense with the reading of the minutes from the previous meeting, there were no objections. A motion to accept the minutes as presented was made by Commissioner Law and seconded by Commissioner Summers Motion passed unanimously

Chairman Miller asked for a motion to approve and accept the meeting agenda. A motion made by Commissioner Law and seconded by Commissioner Summers passed unanimously.

Disbursements: The April 2016 disbursements, accounts payable, receivables were reviewed and initialed by all commissioners.

Questions and Comments from the Public There were none.

Old Business:

Newark Area Sewer System Project: Luke Peters of the MOVRC, presented to the Board drawdown No.15 for \$191,527.76 a motion made by Commissioner Law and seconded by Commissioner Summers to approve the draw down passed unanimously.

2015 Water Systems Improvement Project: Mr. Grinstead reported a technical issues with the wording of the specifications Contract No. 2 and is necessary to rebid that contract. A motion made by Commissioner Law and seconded by Commissioner Summers to reject all bids previously received for Contract No.2 passed unanimously.

A motion made by Commissioner Law and seconded by Commissioner Summers to rebid Contract No.2 passed unanimously. Contract No.2 bid opening date was set for May 20, 2016 at 10:00 am at the District's office.

Mr. Grinstead reported at the request of the District's attorney, it is necessary for the Board to hold a special meeting to approve various resolutions and documents associated with the issuance of project bonds. A motion made by Commissioner Summers and seconded by Commissioner Law to hold a special Board meeting on May 18, 2016 at 2:00 pm, passed unanimously.

May 9, 2016

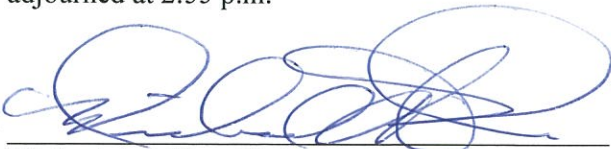
Water Bond Refunding: Mr. Grinstead presented to the Board an engagement letter from Crews & Associates to look further into refunding additional debit service bonds issued by the USDA. A motion made by Commissioner Law and seconded by Commissioner Summers to move forward with assessing the feasibility of refunding additional bonds passed unanimously.

New Business: Nothing at this time.

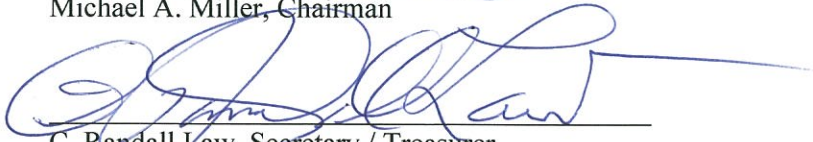
Miscellaneous

Mr. Brabham reported the District had repaired two water main breaks, fixed one service line leak and installed 1 new water service in April 2016.

Chairman Miller asked if there were any further business to come before the Board. A motion made by Commissioner Law and seconded by Commissioner Summers passed unanimously, and the meeting was adjourned at 2:55 p.m.



Michael A. Miller, Chairman



C. Randall Law, Secretary / Treasurer



Edna Summers, Acting Chairman

