



Board Meeting Agenda

August 9, 2016

Call Meeting to Order:

Reading and approval of the minutes:

Approval of the meeting agenda:

Initial disbursements:

Questions / comments from the public:

Old Business:

- Status of Projects
 - ❖ ***Newark Area Sewer.*** Approval of drawdown No.18. Receive progress report.
 - ❖ ***2015 Water System Improvements.*** Approval of drawdown No.3 Receive Construction progress report.
- Water Bonds refunding update.

New Business: Sewer Division financial condition.

Miscellaneous:

- July 2016 System Operational Report.

Adjourn Meeting:

CLAYWOOD PARK PUBLIC SERVICE DISTRICT
P.O.BOX 127
PARKERSBURG, WV 26102

BOARD OF COMMISSIONERS MEETING

DATE: August 9, 2016

TIME: 2:00 p.m.

PLACE: Claywood Park PSD Business Office, 594 Davisville Road, Davisville, WV 26142

BOARD MEMBERS ATTENDING: Michael Miller, Chairman, Edna Summers, Member, C. Randall Law, Secretary / Treasurer

OTHERS IN ATTENDANCE: Todd Grinstead, General Manager, Luke Peters of the Mid-Ohio Valley Regional Council (MOVRC).

Chairman Miller asked if there were no objections, the Board would dispense with the reading of the minutes from the previous meeting, there were no objections. A motion to accept the minutes as presented was made by Commissioner Law and seconded by Commissioner Summers Motion passed unanimously

Chairman Miller asked for a motion to approve and accept the meeting agenda. A motion made by Commissioner Law and seconded by Commissioner Summers passed unanimously.

Disbursements: The July 2016 disbursements, accounts payable, receivables were reviewed and initialed by all commissioners.

Questions and Comments from the Public Mr. Ron Miller from Church Street, Davisville, approached the Board inquiring if the District would be interested in selling a vacant 0.14 acre parcel of property that the District owns that is surrounded by property he owns in Davisville. The board agreed to look into the request. Mr. Grinstead was directed to contact the District's attorney for direction.

Old Business:

Newark Area Sewer System Project: Luke Peters of the MOVRC, presented to the Board drawdown No.18 for \$35,636.53 a motion made by Commissioner Law and seconded by Commissioner Summers to approve the draw down passed unanimously.

Mr. Grinstead presented the Board with an amendment to the Legal Services Agreement for Bowles Rice, LLP. The agreement increases the flat fee for PSC and County Commission services by \$10,000 for a grand total of \$37,500. A motion made by Commissioner Law and seconded by Commissioner Summers to approve the addendum as presented passed unanimously.

2015 Water Systems Improvement Project: Luke Peters of the MOVRC, presented to the Board drawdown No.3 for \$314,173.29 a motion made by Commissioner Summers and seconded by Commissioner Law to approve the draw down passed unanimously.

Luke Peters of the MOVRC, presented to the Board proposals for a phase I archeological study for additional lines extending to Kinchloe Road. Four company's submitted proposals with Archeological Consultants of the Midwest submitting a proposal of \$2,087.14, being the lowest. A motion made by Commissioner Law and seconded by Commissioner Summers to accept the proposal from Archeological Consultants of the Midwest passed unanimously.

August 9, 2016

Water Bond Refunding: Mr. Grinstead reported he has been contacted by Mr. Rob Steptoe of Crews & Associates obtaining additional information about the District operations.

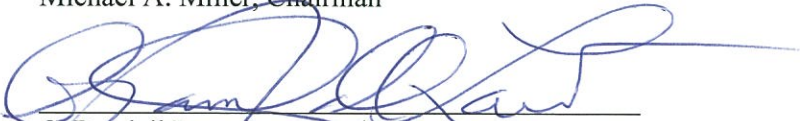
New Business: Mr. Grinstead is continuing to gather information to present to the Wood County Commission.

Miscellaneous: Mr. Brabham reported the District had repaired one service line leak and installed one new water services in July 2016.

Chairman Miller asked if there were any further business to come before the Board. A motion made by Commissioner Law and seconded by Commissioner Summers passed unanimously, and the meeting was adjourned at 3:16 p.m.



Michael A. Miller, Chairman



C. Randall Law, Secretary / Treasurer



Edna Summers, .



BOARD MEETING SIGN IN SHEET

August 9, 2016 AT 2:00 PM

NAME _____

ADDRESS

[illegible]

594 Davisville Rd. • Davisville, WV 26142

P.O. Box 127 • Parkersburg, WV 26102

Phone: 304-422-6042 • Fax 304-422-4014

Email: claywood@woodpsd.org • www.woodpsd.org