

Board Meeting Agenda

July 12, 2016

Call Meeting to Order:

Reading and approval of the minutes:

Approval of the meeting agenda:

Initial disbursements:

Questions / comments from the public:

Old Business:

- Status of Projects
 - ❖ **Newark Area Sewer.** Approval of drawdown No.17. Receive progress report.
 - ❖ **2015 Water System Improvements.** Receive Construction progress report.
- Water Bonds refunding.

New Business: Sewer Division financial condition.

Miscellaneous:

- Appoint delegate to represent the District at the WV Rural Water Assoc. Annual Business meeting, held on August 29, 2016.
- June 2016 System Operational Report.

Adjourn Meeting:

CLAYWOOD PARK PUBLIC SERVICE DISTRICT
P.O.BOX 127
PARKERSBURG, WV 26102

BOARD OF COMMISSIONERS MEETING

DATE: July 12, 2016
TIME: 2:00 p.m.

PLACE: Claywood Park PSD Business Office, 594 Davisville Road, Davisville, WV 26142

BOARD MEMBERS ATTENDING: Michael Miller, Chairman, Edna Summers, Member, C. Randall Law, Secretary / Treasurer

OTHERS IN ATTENDANCE: Todd Grinstead, General Manager, Luke Peters of the Mid-Ohio Valley Regional Council (MOVRC).

Chairman Miller asked if there were no objections, the Board would dispense with the reading of the minutes from the previous meeting, there were no objections. A motion to accept the minutes as presented was made by Commissioner Law and seconded by Commissioner Summers Motion passed unanimously

Chairman Miller asked for a motion to approve and accept the meeting agenda. A motion made by Commissioner Law and seconded by Commissioner Summers passed unanimously.

Disbursements: The June 2016 disbursements, accounts payable, receivables were reviewed and initialed by all commissioners.

Questions and Comments from the Public None in attendance.

Old Business:

Newark Area Sewer System Project: Luke Peters of the MOVRC, presented to the Board drawdown No.17 for \$75,465.96 a motion made by Commissioner Law and seconded by Commissioner Summers to approve the draw down passed unanimously.

Mr. Grinstead presented the Board with an addendum to the Engineering agreement for Cerrone Associates. The agreement extends inspection services through the end of the extended project. The agreement allows for a not to exceed amount of \$10,000. A motion made by Commissioner Law and seconded by Commissioner Summers to approve the addendum as presented passed unanimously.

2015 Water Systems Improvement Project: Luke Peters of the MOVRC, presented to the Board drawdown No.2 for \$230,782.20 a motion made by Commissioner Summers and seconded by Commissioner Law to approve the draw down passed unanimously.

Water Bond Refunding: Nothing at this time

New Business: Mr. Grinstead briefed the Board on the financial condition of the Districts sewer accounts. After discussion, a motion made by Commissioner Law and seconded by Commissioner Summers to prepare the necessary information and schedule a working secession with the Wood County Commission passed unanimously.

July 12, 2016

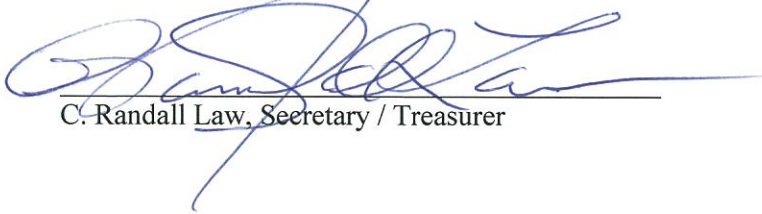
Miscellaneous: Mr. Grinstead presented to the Board the voting credential form for the 2016 West Virginia Rural Water Association annual business meeting. A motion made by Commissioner Law and seconded by Commissioner Summers to appoint Shayne Brabham as the Districts voting delegate and Todd Grinstead as the alternate Delegate passed unanimously.

Mr. Brabham reported the District had repaired one water main break, one service line leak and installed three new water services in June 2016.

Chairman Miller asked if there were any further business to come before the Board. A motion made by Commissioner Law and seconded by Commissioner Summers passed unanimously, and the meeting was adjourned at 3:07 p.m.



Michael A. Miller, Chairman



C. Randall Law, Secretary / Treasurer

Edna Summers,

