

Board Meeting Agenda

November 8, 2016

Call Meeting to Order:

Reading and approval of the minutes:

Approval of the meeting agenda:

Initial disbursements:

Questions / comments from the public:

Old Business:

- Status of Projects
 - ❖ **Newark Area Sewer.** Approval of drawdown. Receive progress report.
 - ❖ **2015 Water System Improvements.**
 - ✓ Approval of drawdown No.5. Receive Construction progress report.
 - ✓ Approve Change Order No.1, for Contract No.2, to install flush out assembly at new Transfer tank, with an increase of \$2,561.20.
- Water Bonds refunding.
Process pre-closing documents
- Sewer Division Rate Review.
Receive report on action.

New Business: (Nothing at this time)

Miscellaneous:

- October 2016 System Operational Report.

Adjourn Meeting:

CLAYWOOD PARK PUBLIC SERVICE DISTRICT
P.O.BOX 127
PARKERSBURG, WV 26102

BOARD OF COMMISSIONERS MEETING

DATE: November 8, 2016

TIME: 2:00 p.m.

PLACE: Claywood Park PSD Business Office, 594 Davisville Road, Davisville, WV 26142

BOARD MEMBERS ATTENDING: Michael Miller, Chairman, Edna Summers, Member, C. Randall Law, Secretary / Treasurer

OTHERS IN ATTENDANCE: Todd Grinstead, General Manager, Shayne Brabham, Assistant Manager, A.J. Allan, Office Manager, Luke Peters of the Mid-Ohio Valley Regional Council (MOVRC), Cam Siegrist of Bowles Rice Law Firm, Fred Williams of Steptoe & Johnson Law Firm, Rob Steptoe of Crews & Associates.

Chairman Miller asked if there were no objections, the Board would dispense with the reading of the minutes from the previous meeting, there were no objections. A motion to accept the minutes as presented was made by Commissioner Summers and seconded by Commissioner Law Motion passed unanimously

Chairman Miller asked for a motion to approve and accept the meeting agenda. A motion made by Commissioner Law and seconded by Commissioner Summers passed unanimously.

Disbursements: The October 2016 disbursements were reviewed by all commissioners.

Questions and Comments from the Public There were none.

Old Business:

Newark Area Sewer System Project: After discussion on how to best serve the property owned by Mr. Dave Settle with sewer service, near the Newark Acres Sewage treatment plant. A motion made by Commissioner Summers and seconded by Commissioner Law to install an e-one grinder pump to serve the existing property which is an existing customer of the Newark Acres sewer system, passed unanimously.

2015 Water Systems Improvement Project: Luke Peters of the MOVRC, presented to the Board drawdown No.6 for \$336,831.86 a motion made by Commissioner Summers and seconded by Commissioner Law to approve the draw down passed unanimously.

Mr. Grinstead presented to the Board Change order No.1 for Contract No.2 to install a flush-out assembly at the new transfer tank with an increased contract cost of \$2,561.20. A motion made by Commissioner Law and seconded by Commissioner Summers to approve passed unanimously

Water Bond Refunding: Mr. Cam Siegrist of Bowles Rice Law Firm, Mr. Fred Williams of Steptoe & Johnson Law Firm and Mr. Rob Steptoe of Crews & Associates, were present to have specific documents signed by the board that were previously approved during the Boards Special Meeting held on October 24, 2016 at the Districts office. No further action was required.

Sewer Division Rate Review: Mr. Grinstead reported to the Board that the District will be ready to move forward with the working meeting with the Wood County Commission sometime in early January 2017.

New Business: Nothing at this time.

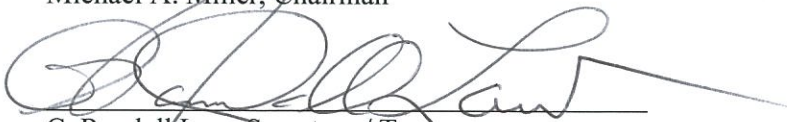
Miscellaneous: Nothing at this time.

Mr. Brabham reported the District had installed 1 water tap and had repaired 3 main line water breaks and repaired 4 service line leaks in October 2016.

Chairman Miller asked if there were any further business to come before the Board. A motion made by Commissioner Summers and seconded by Commissioner Law passed unanimously, and the meeting was adjourned at 3:12 p.m.



Michael A. Miller, Chairman



C. Randall Law, Secretary / Treasurer



Edna Summers, Member



BOARD MEETING SIGN IN SHEET

NOVEMBER 8, 2014 AT 2:00 PM

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