

Board Meeting Agenda

March 8, 2016

Call Meeting to Order:

Reading and approval of the minutes:

Approval of the meeting agenda:

Initial disbursements:

Questions / comments from the public:

Old Business:

- Water Bond Refunding Update.
- Status of Projects
- **Newark Area Sewer.** Drawdown No.14 approval
 - **Engineering Services Addendum No.6;** Increase in Resident Inspection fee not to exceed by \$7,700 for a total Resident Inspection budget of \$298,200.
 - **Change Order No.6 to Contract No.1;** Increase of \$17,665.39 for electrical service upgrade at the Little Kanawha lift station.
 - **Change Order No.6 to Contract No.3;** Increase of \$13,800. For electrical service upgrade at effluent pump station, and install drainage in three vaults on the plant site.
- **2015 Water System Improvements.** The bid opening date has been set for March 31st, 2016 at 11:00 a.m. at the District conference room.

New Business:

- Nothing at this time

Miscellaneous:

- Source Water Protection Public Meeting is scheduled for March 29th, 2016 at 6:00 p.m. at the District's office conference room.
- February 2016 System Operational Report.

Adjourn Meeting:

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CLAYWOOD PARK PUBLIC SERVICE DISTRICT
P.O.BOX 127
PARKERSBURG, WV 26102

BOARD OF COMMISSIONERS MEETING

DATE: March 8, 2016
TIME: 2:00 p.m.

PLACE: Claywood Park PSD Business Office, 594 Davisville Road, Davisville, WV 26142

BOARD MEMBERS ATTENDING: Michael Miller, Chairman, Edna Summers, Member, C. Randall Law, Secretary / Treasurer

OTHERS IN ATTENDANCE: Todd Grinstead, General Manager, Shayne Brabham, Asst. Manager, Fred Rader of the Mid-Ohio Valley Regional Council (MOVRC).

Chairman Miller asked if there were no objections, the Board would dispense with the reading of the minutes from the previous meeting, there were no objections. A motion to accept the minutes as presented was made by Commissioner Law and seconded by Commissioner Summers Motion passed unanimously

Chairman Miller asked for a motion to approve and accept the meeting agenda. A motion made by Commissioner Law and seconded by Commissioner Summers passed unanimously.

Disbursements: The February 2016 disbursements, accounts payable, receivables were reviewed and initialed by all commissioners.

Questions and Comments from the Public There were none.

Old Business:

Newark Area Sewer System Project: Fred Rader of the MOVRC, presented to the Board drawdown No.13 for \$169,434.32 a motion made by Commissioner Law and seconded by Commissioner Summers to approve the draw down passed unanimously.

Mr. Grinstead presented the Board with Addendum No.6 to increase the resident inspection fee not to exceed by \$7,700 for a total inspection budget of \$298,200. A motion to approve made by Commissioner Law and seconded by Commissioner Summers passed unanimously

Mr. Grinstead presented the Board with Change order No.6 to Contract No.1 for an increase amount of \$17,665.39 for the upgrade of the electrical service to the Little Kanawha Estates lift station. A motion to accept made by Commissioner Summers and seconded by Commissioner Law passed unanimously.

Mr. Grinstead presented the Board with Change order No.6 to Contract No.3 for an increase amount of \$13,800 for upgrade of electrical service at effluent lift station, and install drainage in 3 vaults on the plant site. A motion to accept made by Commissioner Law and seconded by Commissioner Summers passed unanimously.

2015 Water Systems Improvement Project: Mr. Grinstead reported the bid opening has been scheduled for March 31, 2016 at 11:00 a.m. at the Districts conference room.

March 8, 2016

Water Bond Refunding: A special Board meeting has been scheduled for Thursday March 24, 2016 at 1:00 p.m. to attend to business related to the water bond refunding.


New Business: Nothing at this time

Miscellaneous


Mr. Grinstead reported that a Source Water Protection public meeting is scheduled for March 29, 2016 at 6:00 p.m. at the District's office conference room.

Mr. Brabham reported the District had repaired one water main break and fixed two service line leaks in February 2016.

Chairman Miller asked if there were any further business to come before the Board. A motion made by Commissioner Law and seconded by Commissioner Summers passed unanimously, and the meeting was adjourned at 3:07 p.m.



Michael A. Miller, Chairman



C. Randall Law, Secretary / Treasurer



Edna Summers, Acting Chairman

Claywood Park

Public Service District

BOARD MEETING SIGN IN SHEET

MARCH, 8 AT 2:00 PM

NAME

ADDRESS

NAME	ADDRESS
FRED RADER	