

Board Meeting Agenda

May 9, 2017

Call Meeting to Order:

Reading and approval of the minutes:

Approval of the meeting agenda:

Initial disbursements:

Questions / comments from the public:

Old Business:

- Status of Projects
 - ❖ **Newark Area Sewer.** Receive progress Report.
 - ❖ **2015 Water System Improvements.**
 - ✓ Consider approval of drawdown No.12 \$316,966.08.
- Sewer Division Rate Review. Receive report.

New Business: (Nothing at this time)

Miscellaneous:

- Review and Consider Approval 2017 / 2018 Water Operating Budget
- Review and Consider Approval 2017 / 2018 Sewer Operating Budget
- April 2017 System Operational Report.

Adjourn Meeting:

CLAYWOOD PARK PUBLIC SERVICE DISTRICT
P.O.BOX 127
PARKERSBURG, WV 26102

BOARD OF COMMISSIONERS MEETING

DATE: April 4, 2017

TIME: 2:00 p.m.

PLACE: Claywood Park PSD Business Office, 594 Davisville Road, Davisville, WV 26142

BOARD MEMBERS ATTENDING: Michael Miller, Chairman, Edna Summers, Member, C. Randall Law, Secretary / Treasurer

OTHERS IN ATTENDANCE: Todd Grinstead, General Manager, Shayne Brabham, Assistant Manager, A.J. Allen, Office Manager, Luke Peters of the Mid-Ohio Valley Regional Council (MOVRC).

Chairman Miller asked if there were no objections, the Board would dispense with the reading of the minutes from the previous meeting, there were no objections. A motion to accept the minutes as presented was made by Commissioner Law and seconded by Commissioner Summers Motion passed unanimously

Chairman Miller asked for a motion to approve and accept the meeting agenda. A motion made by Commissioner Law and seconded by Commissioner Summers passed unanimously.

Disbursements: The March 2017 disbursements were reviewed and initialed by all commissioners.

Questions and Comments from the Public There were none.

Old Business:

Newark Area Sewer System Project: Mr. Luke Peters of the MOVRC is working to finalize administratively to work toward project construction close out.

2015 Water Systems Improvement Project: Mr. Luke Peters of the MOVRC, presented to the Board drawdown No.11 for \$160,867.25. A motion made by Commissioner Law and seconded by Commissioner Summers to approve the draw down passed unanimously.

Mr. Grinstead presented to the Board Change Order for Contract No.1, for \$21,000 for final adjustments to the original scope of work, Additional Mobilization for Kinchloe Road extension, additional walkway for raw water generator, and to complete asphalt repairs on Stillwell Road. A motion made by Commissioner Summers and seconded by Commissioner Law passed unanimously.

Mr. Grinstead presented to the Board Change Order No.3 for Contract No.2, for an increase contract cost of \$8,540. To receive credit from the elimination of a control vault at the Dutch Ridge tank and install security fence at the Raw water intake control structure and the Grieves Run water booster station. A motion made by Commissioner Summers and seconded by Commissioner Law passed unanimously.

Sewer Division Rate Review: Mr. Grinstead reported to the Board that the District staff is continuing to preparing for a working meeting with the Wood County Commission.

April 4, 2017

New Business: Nothing at this time.

Miscellaneous: Mr. Brabham reported the District had installed 2 water taps and repaired 1 service line leaks in March 2017.

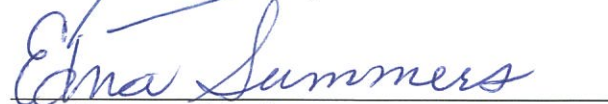
Chairman Miller asked if there were any further business to come before the Board. A motion made by Commissioner Law and seconded by Commissioner Summers to adjourn the meeting passed unanimously, and the meeting was adjourned at 3:08 p.m.



Michael A. Miller, Chairman



C. Randall Law, Secretary / Treasurer



Edna Summers, Member



may 9th
~~APRIL 4~~, 2017 AT 2:00 PM

ADDRESS OR COMPANY

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