

Board Meeting Agenda

February 7, 2017

Call Meeting to Order:

Reading and approval of the minutes:

Approval of the meeting agenda:

Initial disbursements:

Questions / comments from the public:

Old Business:

- Status of Projects
 - ❖ **Newark Area Sewer.** Approve Change Order No.7, Final adjusting quantities to add \$16,458.64 back to the Project Budget. Receive progress / status report.
 - ❖ **2015 Water System Improvements.**
 - ✓ Approval of drawdown No.9. Receive Construction progress report.
 - ✓ Approve Substantial Completion for Stillwell Road, Little Stillwell Run Road & Walker / Progress Ridge Control Valves.
- Sewer Division Rate Review. Receive report on action.

New Business: (Nothing at this time)

Miscellaneous:

- January 2017 System Operational Report.

Adjourn Meeting:



FEB 7, 2017 AT 2:00 PM

ADDRESS OR COMPANY

[illegible]

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CLAYWOOD PARK PUBLIC SERVICE DISTRICT
P.O.BOX 127
PARKERSBURG, WV 26102

BOARD OF COMMISSIONERS MEETING

DATE: February 7, 2017
TIME: 2:00 p.m.

PLACE: Claywood Park PSD Business Office, 594 Davisville Road, Davisville, WV 26142

BOARD MEMBERS ATTENDING: Michael Miller, Chairman, Edna Summers, Member, C. Randall Law, Secretary / Treasurer

OTHERS IN ATTENDANCE: Todd Grinstead, General Manager, Shayne Brabham, Assistant Manager, Luke Peters of the Mid-Ohio Valley Regional Council (MOVRC).

Chairman Miller asked if there were no objections, the Board would dispense with the reading of the minutes from the previous meeting, there were no objections. A motion to accept the minutes as presented was made by Commissioner Law and seconded by Commissioner Summers Motion passed unanimously

Chairman Miller asked for a motion to approve and accept the meeting agenda. A motion made by Commissioner Summers and seconded by Commissioner Law passed unanimously.

Disbursements: The January 2017 disbursements were reviewed and initialed by all commissioners.

Questions and Comments from the Public There were none.

Old Business:

Newark Area Sewer System Project: Mr. Luke Peters of the MOVRC, presented to the Board drawdown No.21 for \$47,033.53, a motion made by Commissioner Law and seconded by Summers Commissioner to approve the draw down passed unanimously.

Mr. Grinstead presented to the Board Change Order No.7, Adjustments to the as-bid quantities to reflect projects final quantities. A motion made by Commissioner Law and seconded by Commissioner Summers passed unanimously.

2015 Water Systems Improvement Project: Mr. Luke Peters of the MOVRC, presented to the Board drawdown No.9 for \$267,274.89. A motion made by Commissioner Summers and seconded by Commissioner Law to approve the draw down passed unanimously.

Mr. Grinstead presented to the Board a Certificate of Substantial Competition for work completed at Still Road, Little Still Run Road and the Walker / Progress Ridge water flow Control Valves. A motion made by Commissioner Law and seconded by Commissioner Summers passed unanimously.

Sewer Division Rate Review: Mr. Grinstead reported to the Board that the District staff is preparing for a working meeting with the Wood County Commission.

New Business: Nothing at this time.

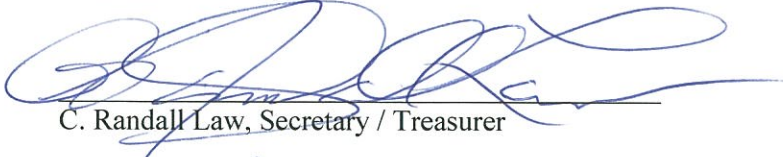
Miscellaneous: Mr. Brabham reported the District had installed 2 water tap and had repaired 2 main line water breaks and repaired 1 service line leaks in January 2017.

February 7, 2017

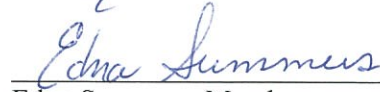
Chairman Miller asked if there were any further business to come before the Board. A motion made by Commissioner Law and seconded by Commissioner Summers to adjourn the meeting passed unanimously, and the meeting was adjourned at 2:32 p.m.



Michael A. Miller, Chairman



C. Randall Law, Secretary / Treasurer



Edna Summers, Member