

Board Meeting Agenda

December 11, 2018
2:00 P.M.

Call Meeting to Order:

Reading and approval of the minutes:

Approval of the meeting agenda:

Review and Initial disbursements:

Questions / comments from the public:

Old Business:

- **Status of Projects:**
 - Freeport Area Water line Extension: Receive Report
 - Newark Sewer; Spring Valley: Receive Report.

New Business:

Miscellaneous: November 2018, System Operational Report.

Next Meeting: January 8, 2018 @ 2:00pm

Adjourn Meeting:

CLAYWOOD PARK PUBLIC SERVICE DISTRICT
P.O.BOX 127
PARKERSBURG, WV 26102

BOARD OF COMMISSIONERS MEETING

DATE: December 11, 2018
TIME: 2:00 p.m.

PLACE: Claywood Park PSD Business Office, 594 Davisville Road, Davisville, WV 26142

BOARD MEMBERS ATTENDING: Michael Miller, Chairman, Edna Summers, Secretary.

OTHERS IN ATTENDANCE: Todd Grinstead, General Manager, Shayne Brabham, Asst. Manager, A.J. Allen, Office Manager.

Michael Miller, Chairman, presided. The Chairman called the meeting to order.

Chairman Miller asked if there were no objections, the Board would dispense with the reading of the minutes from the previous meeting, there were no objections. A motion to accept the minutes as presented was made by Commissioner Summers and seconded by Commissioner Miller passed unanimously.

Chairman Miller asked for a motion to approve and accept the meeting agenda. A motion made by Commissioner Summers and seconded by Commissioner Miller passed unanimously.

Disbursements: The November 2018 disbursements were reviewed and initialed by all commissioners present.

Questions and Comments from the Public There were none.

Old Business:

Freeport Area Waterline Extension Project: Mr. Grinstead reported that user agreements are being collected for the potential new water customers served by this extension. Preparation of documents for the submission of the WV. Infrastructure and Jobs Development Council Application is underway.

Newark Sewer Phase II / Spring Valley Sewer Project: Mr. Grinstead reported Funding applications are being submitted to the WV. Infrastructure and Jobs Development Council.

New Business:. Nothing at this time.

Miscellaneous: Mr. Brabham reported the District had repaired two main waterline breaks and one service line leaks in November 2018.

A motion made by Commissioner Summers and seconded by Commissioner Miller to enter into executive secession to discuss employee legal matters passed unanimously. The board went into executive secession.

A motion made by Commissioner Miller and seconded by Commissioner Summers to return from executive secession passed unanimously. No action was taken by the board as a result of the executive secession.

Chairman Miller asked if there were any further business to come before the Board. A motion made by Commissioner Summers and seconded by Commissioner Miller to adjourn the meeting, passed unanimously, and the meeting was adjourned at 2:45 p.m.



Michael A. Miller, Chairman



Edna Summers, Member

(Board seat vacant)