

CLAYWOOD PARK PUBLIC SERVICE DISTRICT
P.O.BOX 127
PARKERSBURG, WV 26102

BOARD OF COMMISSIONERS MEETING

DATE: February 13, 2018
TIME: 2:00 p.m.

PLACE: Claywood Park PSD Business Office, 594 Davisville Road, Davisville, WV 26142

BOARD MEMBERS ATTENDING: Michael Miller, Chairman, Edna Summers, Member.

OTHERS IN ATTENDANCE: Todd Grinstead, General Manager, Shayne Brabham, Asst. Manager, Luke Peters of the Mid-Ohio Valley Regional Council (MOVRC).

Michael Miller, Chairman, presided. The Chairman called the meeting to order.

Chairman Miller asked if there were no objections, the Board would dispense with the reading of the minutes from the previous meeting, there were no objections. A motion to accept the minutes as presented was made by Commissioner Summers and seconded by Commissioner Miller passed unanimously.

Chairman Miller asked for a motion to approve and accept the meeting agenda. A motion made by Commissioner Summers and seconded by Commissioner Miller passed unanimously.

Disbursements: The January 2018 disbursements were reviewed and initialed by all commissioners present.

Questions and Comments from the Public There were none

Old Business:

2015 Water Systems Improvement Project: Mr. Grinstead reported the R.G.Smith Co. is finishing up punch list items in preparation for final inspection scheduled in February. Luke Peters of the MOVRC, presented for review and approval of Drawdown No. 17 for \$53,202.68. A motion made by Commissioner Summers and seconded by Commissioner Miller to approve the draw down passed unanimously.

Freeport Area Waterline Extension Project: Mr. Grinstead reported that an informational public meeting, to be held in the Freeport area of Wirt County, will be scheduled within the next 60 days.

New Business: A motion was made by Commissioner Summers and seconded by Commissioner Miller to authorize General Manager to advertise to receive sealed bids, in the consideration of purchasing of excavation equipment, passed unanimously. Bids will be received until Friday March 9, 2018 at 1:00 pm. Bids will be opened at that time.

Miscellaneous: Mr. Grinstead presented to the board for consideration the WV. Rural Water Assoc. Annual Business meeting voting Delegate credential authorization. A motion made by Commissioner Miller and seconded by Commissioner Summers to appoint Shayne Brabham as the Districts voting delegate and Todd Grinstead as an alternate delegate, at the WVRWA's upcoming business meeting passed unanimously.

Miscellaneous: (Continued)

- Board reports received:

Mr. Grinstead reported on the PSC / WV Water development Authority hearing.

Receive report from Mr. Grinstead on meeting concerning the Spring Valley sewer collection system.

Receive report from Mr. Grinstead on Mineral Wells PSD, conflict and PSC Formal Complaint.

Mr. Brabham reported the District had repaired 2 service line leaks, and repaired 6 main waterline breaks in January 2018.

Chairman Miller asked if there were any further business to come before the Board. A motion made by Commissioner Miller and seconded by Commissioner Summers to adjourn the meeting passed unanimously, and the meeting was adjourned at 2:45 p.m.



Michael A. Miller, Chairman



Edna Summers, Member

(Board seat vacant)

Board Meeting Agenda

February 13, 2018
2:00 P.M.

Call Meeting to Order:

Reading and approval of the minutes:

Approval of the meeting agenda:

Initial disbursements:

Questions / comments from the public:

Old Business:

- **Status of Projects:**

- *2015 Water System Improvements:* Review and Consider Approval of Drawdown.
- *Freeport Area Water line Extension:* Receive report.

New Business:

Authorize General Manager to advertise to receive sealed bids, in consideration of purchasing of excavation equipment.

Miscellaneous:

- WV. Rural Water Assoc. Annual Business meeting voting Delegate appointee.
- Receive report from the PSC / WV Water development Authority hearing.
- Receive report on meeting concerning the Spring Valley sewer collection system.
- Receive report on Mineral Wells PSD, conflict and PSC Formal Complaint.
- January 2018 System Operational Report.

Next Meeting: March 13, 2018 @ 2:00pm

Adjourn Meeting:

594 Davisville Rd. ♦ Davisville, WV 26142

P.O. Box 127 ♦ Parkersburg, WV 26102

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Email: claywood@woodpsd.org ♦ www.woodpsd.org

Claywood Park

Public Service District

BOARD MEETING SIGN IN SHEET

FEBRUARY 13, 2018 AT 2:00 PM

NAME	ADDRESS OR COMPANY
Luke Peters	MOVRC

594 Davisville Rd. ♦ Davisville, WV 26142

P.O. Box 127 ♦ Parkersburg, WV 26102

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