

Board Meeting Agenda

January 9, 2018
2:00 P.M.

Call Meeting to Order:

Reading and approval of the minutes:

Approval of the meeting agenda:

Annual Election of Board Officers:

Initial disbursements:

Questions / comments from the public:

Old Business:

- **Status of Projects:**
 - 2015 Water System Improvements: Receive report.
 - Freeport Area Water line Extension: Receive report.

New Business: Nothing at this time.

Miscellaneous: December 2017 System Operational Report.

Next Meeting: February 13, 2018 @ 2:00pm

Adjourn Meeting:

CLAYWOOD PARK PUBLIC SERVICE DISTRICT
P.O.BOX 127
PARKERSBURG, WV 26102

BOARD OF COMMISSIONERS MEETING

DATE: January 9, 2018

TIME: 2:00 p.m.

PLACE: Claywood Park PSD Business Office, 594 Davisville Road, Davisville, WV 26142

BOARD MEMBERS ATTENDING: Michael Miller, Chairman, Edna Summers, Member.

OTHERS IN ATTENDANCE: Todd Grinstead, General Manager, A.J. Allen, Office Manager.

Michael Miller, Chairman, presided. The Chairman called the meeting to order.

Chairman Miller asked if there were no objections, the Board would dispense with the reading of the minutes from the previous meeting, there were no objections. A motion to accept the minutes as presented was made by Commissioner Summers and seconded by Commissioner Miller passed unanimously.

Chairman Miller asked for a motion to approve and accept the meeting agenda. A motion made by Commissioner Summers and seconded by Commissioner Miller passed unanimously.

Annual Election of Officers: Commissioner Summers made a motion to have Commissioner Miller to serve as Chairman for the 2018 calendar year. Commissioner Miller seconded the motion and it passed unanimously.

Commissioner Miller made a motion to have Commissioner Summers to serve as Secretary-Treasurer for the 2017 calendar year. Commissioner Summers seconded the motion and it passed unanimously.

Disbursements: The December 2017 disbursements were reviewed and initialed by all commissioners present.

Questions and Comments from the Public There were none

Old Business:

2015 Water Systems Improvement Project: Mr. Grinstead reported the R.G.Smith Co. is finishing up punch list items in preparation for final inspection scheduled in February.

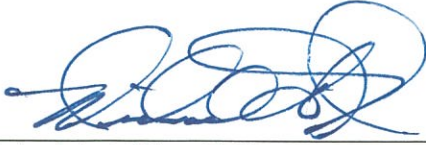
Freeport Area Waterline Extension Project: Mr. Grinstead reported that an informational public meeting, to be held in the Freeport area of Wirt County, will be scheduled within the next 60 days.

New Business: Nothing at this time.

Miscellaneous: Mr. Grinstead reported that the District is gearing up to perform all water and sewer repair and tap work in-house. Employees and necessary equipment are in place.

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Chairman Miller asked if there were any further business to come before the Board. A motion made by Commissioner Summers and seconded by Commissioner Miller to adjourn the meeting passed unanimously, and the meeting was adjourned at 2:45 p.m.



Michael A. Miller, Chairman



Edna Summers, Member

(Board seat vacant)