

## Board Meeting Agenda

October 16, 2018  
2:00 P.M.

**Call Meeting to Order:**

**Reading and approval of the minutes:**

**Approval of the meeting agenda:**

**Review and Initial disbursements:**

**Questions / comments from the public:**

**Old Business:**

- **Status of Projects:**

- 2015 Water System Improvements: Receive report.
- Freeport Area Water line Extension: Receive report and Select Project Engineer.
- Spring Valley Sewage Collection System Project: Receive report.

**New Business:**

**Miscellaneous:** September 2018, System Operational Report.

**Next Meeting:** November 19, 2018 @ 2:00pm

**Adjourn Meeting:**

CLAYWOOD PARK PUBLIC SERVICE DISTRICT  
P.O.BOX 127  
PARKERSBURG, WV 26102

BOARD OF COMMISSIONERS MEETING

DATE: October 16, 2018  
TIME: 2:00 p.m.

PLACE: Claywood Park PSD Business Office, 594 Davisville Road, Davisville, WV 26142

BOARD MEMBERS ATTENDING: Michael Miller, Chairman, Edna Summers, Secretary.

OTHERS IN ATTENDANCE: Todd Grinstead, General Manager, Shayne Brabham, Asst. Manager, A.J. Allen, Office Manager, Luke Peters of the Mid-Ohio Valley Regional Council.

Michael Miller, Chairman, presided. The Chairman called the meeting to order.

Chairman Miller asked if there were no objections, the Board would dispense with the reading of the minutes from the previous meeting, there were no objections. A motion to accept the minutes as presented was made by Commissioner Summers and seconded by Commissioner Miller passed unanimously.

Chairman Miller asked for a motion to approve and accept the meeting agenda. A motion made by Commissioner Summers and seconded by Commissioner Miller passed unanimously.

**Disbursements:** The September 2018 disbursements were reviewed and initialed by all commissioners present.

**Questions and Comments from the Public** There were none.

**Old Business:**

**2015 Water Systems Improvement Project:** No action at this time

**Freeport Area Waterline Extension Project:** The District in conjunction with Luke Peters of the Mid-Ohio Valley Regional Council, recently completed interviews for the selection of a project engineer. A motion made by Commissioner Miller and seconded by Commissioner Summers to accept the proposal from Cerrone Associates passed unanimously.

**Spring Valley Sewer Collection Project:** Mr. Grinstead reported the project team is currently working with the funding agencies for the best funding scenario.

**Newark Sewer Project:** Luke Peters presented to the board a Resolution of Drawdown #26 for \$7,118.94. A motion made by Commissioner Summers and seconded by Commissioner Miller to approve passed unanimously.

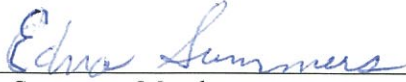
**New Business:** Nothing at this time.

**Miscellaneous:** Mr. Brabham reported the District had installed two new water tap and repaired one main waterline break and seven service line leaks in October 2018.

Chairman Miller asked if there were any further business to come before the Board. A motion made by Commissioner Summers and seconded by Commissioner Miller to adjourn the meeting passed unanimously, and the meeting was adjourned at 3:45 p.m.



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Michael A. Miller, Chairman



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Edna Summers, Member

\_\_\_\_\_  
(Board seat vacant)

# Claywood Park

Public Service District

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## BOARD MEETING SIGN IN SHEET

October 16, 2018 AT 2:00 PM

NAME	ADDRESS OR COMPANY
Luke Peters	MOVRC