

Board Meeting Agenda

March 12, 2019

2:00 P.M.

Call Meeting to Order:

Reading and approval of the minutes:

Approval of the meeting agenda:

Review and Initial disbursements:

Questions / comments from the public:

Old Business:

- **Status of Projects:**
 - Freeport Area Water line Extension: Receive Report
 - Newark Sewer; Spring Valley: Receive Report

New Business:

Miscellaneous:

- Review and consider approval of Contractor Agreement
- February 2019, System Operational Report.

Next Meeting: April 9, 2019 @ 2:00pm

Adjourn Meeting:

CLAYWOOD PARK PUBLIC SERVICE DISTRICT
P.O.BOX 127
PARKERSBURG, WV 26102

BOARD OF COMMISSIONERS MEETING

DATE: March 12, 2019
TIME: 2:00 p.m.

PLACE: Claywood Park PSD Business Office, 594 Davisville Road, Davisville, WV 26142

BOARD MEMBERS ATTENDING: Michael Miller, Chairman, Edna Summers, Secretary.

OTHERS IN ATTENDANCE: Todd Grinstead, General Manager, Shayne Brabham, Asst. Manager, A.J. Allen, Office Manager.

Michael Miller, Chairman, presided. The Chairman called the meeting to order.

Chairman Miller asked if there were no objections, the Board would dispense with the reading of the minutes from the previous meeting, there were no objections. A motion to accept the minutes as presented was made by Commissioner Summers and seconded by Commissioner Miller passed unanimously.

Chairman Miller asked for a motion to approve and accept the meeting agenda. A motion made by Commissioner Summers and seconded by Commissioner Miller passed unanimously.

Disbursements: The February 2019 disbursements were reviewed and initialed by all commissioners present.

Questions and Comments from the Public There were none.

Old Business:

Freeport Area Waterline Extension Project: Mr. Grinstead reported that funding is being finalized, design and layout is continuing.

Newark Sewer Phase II / Spring Valley Sewer Project: Mr. Grinstead reported that funding is being finalized and design is progressing.

New Business: Nothing at this time

Miscellaneous: A motion made by Commissioner Summers and seconded by Commissioner Miller, to approve the General Manager contract agreement passed unanimously.

Mr. Brabham reported the District had repaired eight main waterline breaks and repaired three service line leaks in February 2019.

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Chairman Miller asked if there were any further business to come before the Board. A motion made by Commissioner Summers and seconded by Commissioner Miller to adjourn the meeting, passed unanimously, and the meeting was adjourned at 2:55 p.m.



Michael A. Miller, Chairman



Edna Summers, Member

(Board seat vacant)