

## Board Meeting Agenda

May 14, 2019  
2:00 P.M.

***Call Meeting to Order:***

***Reading and approval of the minutes:***

***Approval of the meeting agenda:***

***Review and Initial disbursements:***

***Questions / comments from the public:***

***Old Business:***

- **Status of Projects:**
  - Freeport Area Water line Extension: Receive Report
  - Newark Sewer; Spring Valley: Receive Report

***New Business:***

***Miscellaneous:***

- April 2019, System Operational Report
- Review and approve 2019/2020 Water Operating Budget.
- Review and approve 2019/2020 Sewer Operating Budget.

***Next Meeting:*** June 11, 2019 @ 2:00pm

***Adjourn Meeting:***

CLAYWOOD PARK PUBLIC SERVICE DISTRICT  
P.O.BOX 127  
PARKERSBURG, WV 26102

BOARD OF COMMISSIONERS MEETING

DATE: May 14, 2019

TIME: 2:00 p.m.

PLACE: Claywood Park PSD Business Office, 594 Davisville Road, Davisville, WV 26142

BOARD MEMBERS ATTENDING: Michael Miller, Chairman, Edna Summers, Secretary.

OTHERS IN ATTENDANCE: Todd Grinstead, General Manager, Shayne Brabham, Asst. Manager, A.J. Allen, Office Manager.

Michael Miller, Chairman, presided. The Chairman called the meeting to order.

Chairman Miller asked if there were no objections, the Board would dispense with the reading of the minutes from the previous meeting, there were no objections. A motion to accept the minutes as presented was made by Commissioner Summers and seconded by Commissioner Miller passed unanimously.

Chairman Miller asked for a motion to approve and accept the meeting agenda. A motion made by Commissioner Summers and seconded by Commissioner Miller passed unanimously.

**Disbursements:** The April 2019 disbursements were reviewed and initialed by all commissioners present.

**Questions and Comments from the Public** There were none.

**Old Business:**

**Freeport Area Waterline Extension Project:** Nothing at this time

**Newark Sewer Phase II / Spring Valley Sewer Project:** Nothing at this time

**New Business:** Nothing at this time

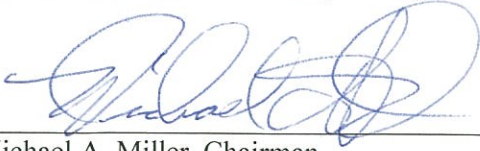
**Miscellaneous:** Mr. Brabham reported the District had installed 2 water taps, repaired 0 main waterline breaks and repaired 2 service line leaks in April 2019.

Mr. Grinstead presented for review and consideration of approval the 2019-2020 Water system operation budget. A motion made by Commissioner Summers and seconded by Commissioner Miller to approve passed unanimously.

Mr. Grinstead presented for review and consideration of approval the 2019-2020 Wastewater system operation budget. A motion made by Commissioner Summers and seconded by Commissioner Miller to approve passed unanimously.

May 14, 2019

Chairman Miller asked if there were any further business to come before the Board. A motion made by Commissioner Miller and seconded by Commissioner Summers to adjourn the meeting, passed unanimously, and the meeting was adjourned at 2:45 p.m.



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Michael A. Miller, Chairman



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Edna Summers, Member

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(Board seat vacant)